

# ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

## DRIVEWAY ACCESS PERMIT

Permanent  Temporary

Permit No. \_\_\_\_\_ DATE \_\_\_\_\_

DISTRICT NO. \_\_\_\_\_ COUNTY \_\_\_\_\_ ROUTE \_\_\_\_\_ SECTION \_\_\_\_\_ LOG MILE \_\_\_\_\_

\_\_\_\_\_  
(Name of Applicant) (Address) (City, State and Zip Code)

Phone No. \_\_\_\_\_, hereinafter termed the applicant, request permission to construct a driveway( s) described and as shown on attached sketch or plan ( if required ), and hereby made a part of this application.

### DESCRIPTION

Commercial  Non-Commercial Driveway \_\_\_\_\_ feet wide on \_\_\_\_\_ side of \_\_\_\_\_ highway  
N.E.S.W. S.H./U.S. NO.

right-of-way, approximately \_\_\_\_\_ miles from \_\_\_\_\_ for the purpose of  
City or well defined point

providing ingress or egress to a \_\_\_\_\_  
commercial / non-commercial establishment, give description

and providing drainage under said driveway(s) by the installation of a structure \_\_\_\_\_,  
size

\_\_\_\_\_ Length \_\_\_\_\_ Type \_\_\_\_\_ to be located \_\_\_\_\_ feet from the edge of pavement. Right-of-way  
width from the center line of the highway is \_\_\_\_\_ feet.

Highway surface \_\_\_\_\_ Width \_\_\_\_\_, \_\_\_\_\_ Type \_\_\_\_\_ Proposed driveway surface \_\_\_\_\_ Width \_\_\_\_\_,

\_\_\_\_\_ subject to the restrictions and regulations contained in the "Regulations for Access Driveways to  
Type

State Highways" as approved by the Arkansas State Highway Commission.

In consideration of these regulations, the applicant and the Arkansas State Highway and Transportation Department subscribe to the following agreement:

### AGREEMENT

1. That applicant is granted permission to construct a driveway(s) pursuant to the regulations of the Arkansas State Highway Commission. The Arkansas State Highway and Transportation Department waives none of its powers or rights to direct the removal, relocation and/or proper maintenance of any driveway within the right-of-way of a state highway.
2. That all work will be performed in a neat and workmanlike manner, using materials acceptable to the District Engineer of the Arkansas State Highway and Transportation Department, and that the right-of-way will be cleaned up and left in a presentable condition upon completion of the described work.
3. That the applicant will fully protect the traffic on the highway during construction covered hereunder by the proper traffic control devices in accordance with the Manual on Uniform Traffic Control Devices, and to hold harmless and indemnify the Arkansas State Highway and Transportation Department, its officers and employees from all damages, expenses, claims or liability arising out of any alleged damages of any nature to any person or property, due to construction, performance or non-performance of work, or existence of said driveway.

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## AGREEMENT (Continued)

4. Permittee shall be responsible for locating and protecting all utilities in the work area(s) and to hold harmless and indemnify the State Highway Commission, the Department and its duly appointed agents, officers and employees, from all damages, expenses, claims or liability arising out of any alleged damages of any nature to any utilities due to the construction, performance, or non-performance of work.
5. That the applicant is either the owner or has the legal right to possession and control of the parcel of property adjacent to the right-of-way frontage within which the said proposed driveway(s) is to be constructed.
6. That no driveway shall be constructed such that there will be parking or servicing of vehicles on the highway right-of-way.
7. That the profile grade of driveways shall be constructed as indicated on the attached sketch or plan.
8. Deposit or surety bond in the amount of \$ \_\_\_\_\_ must be deposited with the District Engineer of the Arkansas State Highway and Transportation Department at \_\_\_\_\_, Arkansas before the permit for an access driveway to a commercial concern is issued. If the work is completed as specified, the deposit will be returned, but if the permit requirements are not met, the Arkansas State Highway and Transportation Department will revoke the permit, call for the deposit or bond and remove the driveway.
9. The grantee shall maintain all existing highway, street and county road regulatory, warning, guide and informational signs in an effective location at all times for the duration of the work and shall install them at the correct location upon completion of the work. Any signs damaged by the grantee shall be replaced at no cost to the state.
10. Mailbox support: If you are also going to install a new or replacement mailbox, please let us know and the Department will provide detailed information on approved mailbox installations including supports, boxes, and mountings. Please note there are in excess of 30 million mailboxes in the United States. As many as 100 fatalities a year occur as a result of vehicles colliding with these mailboxes. The potential for disabling injury and the resulting civil action is reduced when mailboxes are installed using approved methods and materials that are designed with highway safety in mind. Remember, the mailbox owner may be held liable in case of collision.

### SPECIAL PROVISIONS

Deposit \$ \_\_\_\_\_

Expiration Date \_\_\_\_\_

\_\_\_\_\_  
Applicant

BY \_\_\_\_\_  
District Engineer

\_\_\_\_\_  
Date

- Original to District Engineer
- One Copy to Applicant
- One Copy to Area Maintenance Supervisor
- One Copy to Fiscal Services or Utilities