

Title: <b>Environmental Technician</b>	Effective Date: June 22, 2019	Grade: X	Job Category: Technician
Prior Title: Environmental Technician, Environmental Field Technician II	Prior Effective Date: June 24, 2017	Grade: VIII, IX	Page: 1 of 1

### *CHARACTERISTICS OF WORK*

Under general supervision, this position assists the Environmental Division in collection of information for environmental and mitigation documents including, but not limited to, collecting data and conducting field work associated with environmental processes, procedures and commitments.

### *EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an "at will" employer.

- Under direction of staff, perform field work and collect data for various environmental studies and processes.
- Assist with analysis and data entry.
- Assist the Division in the facilitation of all aspects of mitigation projects, including obtaining bids, operating heavy machinery, overseeing the work of contractors, physically planting trees, utilizing GPS and/or survey grade equipment, etc.
- Maintain the Department's plant nursery, including maintenance and upkeep of the irrigation system.
- Assist in the maintenance and record keeping of motorized and non-motorized equipment and vehicles.

### *MINIMUM REQUIREMENTS*

The educational equivalent to a diploma from an accredited high school. Experience working in a field related to work being performed. Familiarity with Microsoft Word and Excel. Effective organizational and problem solving skills. Valid driver's license. Availability for statewide travel, including overnight travel as necessary. Physical ability to withstand prolonged field sampling, tree planting, and/or field work in extreme conditions; and to lift and carry trees/plants of various sizes, seed bags, etc.

*("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)*