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| Title:<br><b>Motor Carrier Safety Inspector</b> | Effective Date:<br>June 24, 2017      | Grade:<br>XIII | Job Category:<br>Protective Service |
| Prior Title:<br>Motor Carrier Safety Inspector  | Prior Effective Date:<br>May 11, 2012 | Grade:<br>XII  | Page:<br>1 of 1                     |

### *CHARACTERISTICS OF WORK*

Under general supervision, this position is responsible for conducting safety reviews, compliance reviews, and safety management audits, and other investigations regarding the safe and legal operations of commercial motor vehicles, either through individual checks or at a carrier's principal place of business.

### *EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an "at will" employer.

- Conduct criminal and internal investigations as assigned.
- Work independently or in conjunction with other employees to determine if a motor carrier has adequate safety management controls in place and functioning to comply with the Federal Motor Carrier Safety Regulations (FMCSR) and, if applicable, Hazardous Materials Regulations (HMR).
- Conduct on-site investigations of motor carrier operations, such as drivers' hours of service and qualifications, commercial driver's license requirements, maintenance and inspection of vehicles, and other safety and business records to determine a motor carrier's degree of compliance with the FMCSR and HMR, and in-depth reviews and investigations for full compliance with state and federal laws and regulations.
- In addition to full and complete law enforcement authority, powers, duties, and responsibilities, the Arkansas Highway Police (AHP) is charged with the primary enforcement of all laws pertaining to axle and gross weights; the Motor Carrier Safety Assistance Program; the movement of oversize loads and/or vehicles; vehicle licensing and operator/commercial licensing; motor fuel taxes, special distillate motor vehicle fuels taxes, and the interstate and intrastate shipment of bulk amounts of the same; the interstate and intrastate shipment of hazardous materials within the state; traffic enforcement, placing special emphasis on commercial and private non-passenger transportation vehicles and construction/work zones; and collection of those revenues prescribed by the Arkansas Commissioner of Revenues, acting as his agent.

### *MINIMUM REQUIREMENTS*

The educational equivalent to a diploma from an accredited high school. General certification by the Commission on Law Enforcement Standards and Training and a minimum of five years of continuous employment as an officer with AHP. Must hold the rank of Corporal or above with a minimum of two (2) years of in-rank experience. High degree of experience in the enforcement and regulation of commercial motor vehicles to include the proficient use of Windows based computer software for the entry and reporting of CMV inspection and compliance review data. The ability to successfully complete a federally mandated Compliance Review Course. Subject to additional drug/alcohol testing according to the provisions of the ArDOT Drug and Alcohol Testing Program.

*("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)*

