

Title: Staff Engineer	Effective Date: September 24, 2018	Grade: XIX	Job Category: Professional
Prior Title: Engineer V, Civil Engineer V	Prior Effective Date: June 24, 2017	Grade: XIX	Page: 1 of 1

CHARACTERISTICS OF WORK

This position is responsible for performing complex professional engineering and supervisory work in a specialized area.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Research, plan, design, build and test a variety of structures, systems, products, and services, depending on the specialty area.
- Supervise and train subordinates.
- Apply engineering techniques, procedures, and criteria within rules, regulations, specifications, and operating procedures of the Department.
- Complete necessary paperwork regarding work and supervisory activities.

MINIMUM REQUIREMENTS

Possession of a current *Arkansas* license* to practice professional engineering. Effective leadership and communication skills. Ability to interpret and apply Department policies and procedures. Supervisory skills and good human relations techniques. Working knowledge of Microsoft Office Suite. Valid driver's license required for some positions.

*The Department will consider applicants with Professional Engineering licenses from other states, with the condition that a reciprocal *Arkansas* license be obtained within 180 days of hire. Failure to obtain the *Arkansas* license within this time period may result in immediate termination. Candidates are responsible for verifying eligibility for reciprocity with the Arkansas PE Board before accepting a position.

