

Title: <b>Staff Surveys Engineer</b>	Effective Date: May 20, 2011	Grade: XIX	Job Category: Professional
Prior Title: Staff Surveys Engineer	Prior Effective Date: September 17, 2008	Grade: XIX	Page: 1 of 1

*CHARACTERISTICS OF WORK*

This position is responsible for the planning and execution of highway locations to support the engineering planning function of the Department.

*EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Plan and ensure the execution of highway surveys; compile and analyze data.
- Review the progress of ongoing surveys.
- Schedule projects and coordinate the activities of survey parties.
- Attempt to obtain the best route alignment possible.
- Review, record, and submit completed survey data to appropriate Divisions within the Department.
- Perform public relations.

*MINIMUM REQUIREMENTS*

Possession of a current *Arkansas* license to practice professional engineering. Surveying, mapping, and professional engineering experience in highway location and design. Knowledge of high tech survey equipment and computers. Ability to interpret and apply Department policies and procedures. Proficiency in use of the Department automated survey system.