

EQUIPMENT CAPITALIZATION NOTICE

DATE: \_\_\_\_\_

TO: Research Section  
Arkansas Department of Transportation  
P.O. Box 2261  
Little Rock, AR 72203

SUBJECT: Receipt of Non-Expendable Equipment for Project TRC \_\_\_\_\_

This is to notify ARDOT that we are now in possession of

\_\_\_\_\_  
(name of equipment)

Model No. \_\_\_\_\_, Serial No. \_\_\_\_\_

This equipment is located at \_\_\_\_\_

\_\_\_\_\_ and an invoice in the amount of \$ \_\_\_\_\_ (total cost) has been paid to \_\_\_\_\_ (supplier) for this equipment.

We hereby certify that the cost of this equipment is not included in indirect cost.

Signed \_\_\_\_\_ Signed \_\_\_\_\_  
Principal Investigator Department Head

Date \_\_\_\_\_ Date \_\_\_\_\_

ARDOT assigned No. \_\_\_\_\_

NOTE: All non-expendable equipment will be capitalized by the Arkansas Department of Transportation, not by the research Contractor.

Submit Original Copy Only Obtained Through Project Coordinator.