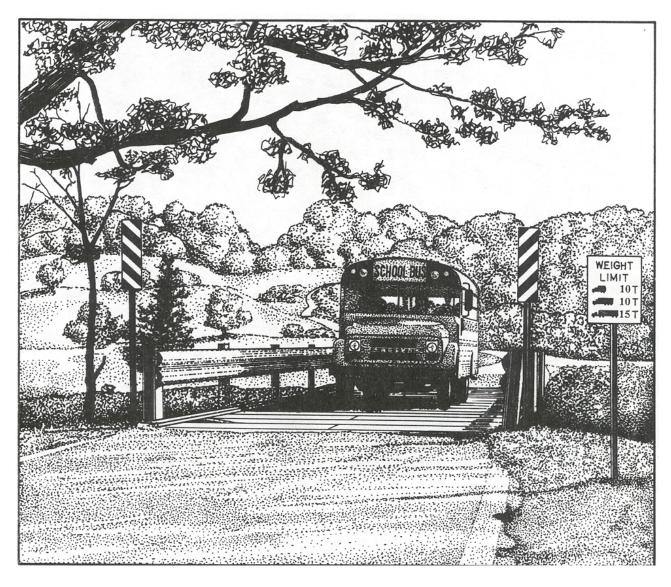
## **SEPTEMBER 2019**

## LOCAL GOVERNMENT PROCEDURES FOR COMPLIANCE WITH THE NATIONAL BRIDGE INSPECTION STANDARDS



## PREPARED AND DISTRIBUTED BY THE ARKANSAS DEPARTMENT OF TRANSPORTATION

## **INTRODUCTION**

As a result of a catastrophic bridge collapse in December 1967 which took the lives of 46 people, the National Congress enacted legislation requiring that the Federal Highway Administration (FHWA) establish National Bridge Inspection Standards (NBIS) and a National Bridge Inventory (NBI). A copy of the current NBIS is shown in Appendix A.

Initially, inspections were to be performed only on state and federally owned bridges. The 1978 Surface Transportation Assistance Act expanded this requirement to include all bridge length structures on the public highway systems. (Appendix B defines a Bridge Length Structure and provides sketches of typical bridge length structures.) This includes all bridges under the jurisdiction of federal, state, and local (city/county) governments.

The principal objective of the program (NBIS) is to ensure public safety. Not only are structural deficiencies to be identified during the course of the inspection process, but if the bridge is not capable of safely supporting legal load vehicles, the owner is responsible for advising the traveling public of any weight restrictions (i.e., bridge posting) in a timely manner. If the bridge is determined to not be capable of safely supporting a minimum of a 3-ton vehicle, it is the owner's responsibility to close the bridge until it is adequately strengthened or replaced.

It is vital that weight restriction signs be properly maintained and promptly replaced if they are damaged or removed. Failure to post load limits on bridges a public agency has knowledge to be structurally inadequate of carrying legal loads constitutes negligence. The same is true for failure to close a structure incapable of supporting at least a 3-ton vehicle.

Arkansas Law, ACA 27-85-101, Conservation of Bridges, REQUIRES the "administrators of the various public highway, road, and street systems shall make every effort to conserve the safe function of the bridges under their jurisdiction pursuant to the findings and recommendations of the bridge safety inspections by the bridge inspection teams of the Arkansas Department of Transportation in accord with the national bridge inspection standards published in the Federal Register."

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The NBIS also requires each state to prepare and maintain an inventory of all bridges subject to these standards. In order to keep the inventory current and accurate, newly completed structures or any modification of existing structures that would alter previous recorded data in the inventory system must be entered in the state's records **WITHIN 90 DAYS** for state owned bridges or **180 DAYS FOR ALL OTHER BRIDGES ON PUBLIC ROADS** within the state.

## BACKGROUND/OVERVIEW

As a result of the Surface Transportation Assistance Act of 1978, the Arkansas Department of Transportation (ARDOT) became the coordinating agency between the Federal Highway Administration (FHWA) and the local governments for the NBIS program. Since 1979 the ARDOT has been responsible for the inventory, inspection, and load rating of bridge length structures on the state, city, and county public highway systems in order to be in compliance with the NBIS (a federal law).

Because of this responsibility, ARDOT has made notification of weight posting requirements to local government agencies for bridges under their jurisdiction using letters, forms, and, since 1985, an annual posting certification program. Local governments were made aware that failure to comply with their posting responsibilities could result in loss of Federal Aid Highway funding.

To assist the local agencies in their posting of weight restricted bridges, a voluntary program was developed where locals could secure load posting materials from ARDOT stock piles at a reduced cost if program procedures were followed. Initially, this assistance was only for the initial posting of the bridges, but it was expanded to enable the material requisition to be made as needed.

Some of the basic highlights of the program, administered by ARDOT, are as follows:

- A. ARDOT purchases and stockpiles bridge weight limit posting materials (posts, signs and decals) for use by local governments. Mounting hardware (nuts, bolts, etc.) will be the responsibility of the local governments. Appendix C illustrates the standard weight limit signs and posts.
- B. Local agencies are notified by letter, forms, an annual certification, etc., of bridge posting needs.
- C. Local agencies review the needs at the bridge locations and, if needed, can requisition the materials from ARDOT. See the procedures on the Flow Charts on pages 8 & 11.

- D. If the local agency installs and certifies the material installation within one month of the requisition date, they will be billed for only 20% of the material costs and FHWA has agreed to reimburse the ARDOT for the remaining 80% of the cost of materials. If this certification condition is not met, local governments will be billed for 100% of the cost of materials because State Highway funds cannot be expended off the State Highway System.
- E. New signing as well as replacement signing for situations such as sign vandalism or theft is eligible under this program.

As shown in Appendix D, Arkansas is divided into ten highway districts. The location of each District Headquarters is shown on page D-2. Communication between the ARDOT and the local government will be through the District Construction Engineer designated in Appendix E and the local government administrator or the contact person designated by the local government on Form VII as shown in Appendix F.

The information in the following sections explains the responsibilities and procedures for NBIS compliance.

## **RESPONSIBILITIES OF LOCAL GOVERNMENT (CITY/COUNTY)**

- ARDOT makes recommendations regarding bridge maintenance needs, load postings & closings, but each local government with bridge length structures <u>is ultimately responsible for the safety of bridges in</u> <u>their jurisdiction</u>.
- 2) Notification of Bridge Information
  - a) ARDOT will notify local governments regarding maintenance needs, load posting, and closures using correspondence such as a Maintenance Needs report, the annual "Bridge Inventory/Posting Certification" report, or other communication. It is the owner's responsibility to promptly address any noted deficiency or need.
  - b) Each month, a reminder will be sent to the email address on file for any bridge with a Maintenance Need that has not been shown as Completed for any issue with a "critical finding" priority, or a load posting deficiency with an "A" priority.
- 3) Local governments with bridge length structures <u>must participate</u> in the annual certification project. Each will receive by October 1 of each year a "Bridge Inventory / Posting Certification" report from the ARDOT. This report will indicate the current status of the complete active bridge inventory under the owner's jurisdiction. Unless noted otherwise, it is required that <u>each sheet</u> of this report be reviewed and initialed, the last sheet dated and signed by the local government official and the entire report returned by December 31 of each year to the ARDOT District Construction Engineer for transmittal to the ARDOT Bridge Division. *This signed report will serve as certification that all bridges have been posted or closed as required*. See Appendix L for an example. A copy of this report should be retained by the local government for their records.
- 4) FAILURE TO SUBMIT A PROPERLY ENDORSED CERTIFICATION BY DECEMBER 31 OF EACH YEAR WILL RESULT IN FEDERAL AID FUNDS FOR FUTURE CONSTRUCTION PROJECTS UNDER YOUR JURISDICTION BEING WITHHELD, UNLESS NOTED OTHERWISE.
- 5) Bridge Closure for Non-State Owned Bridges
  - A. If inspection reveals a dangerous situation that the inspector is sure requires immediate closing, he should:
    - a. As able, restrict access to the bridge and inform the traveling public of the danger.
    - b. <u>Immediately</u> notify the owner that the bridge should be closed and notify the District Construction Engineer (DCE).
    - c. The DCE will:
      - i. <u>Immediately</u> investigate the need to close the bridge.
      - ii. <u>Promptly</u> notify the owner of his findings and whether the bridge should remain closed.
      - iii. <u>Promptly provide the inspection report and other appropriate information to the</u> Bridge Division.
    - d. Bridge Division will <u>promptly</u> send by certified mail an official notification letter to the owner and local law enforcement.
  - B. If inspection reveals a dangerous situation, but the inspector is not sure immediate closing is required, he should:
    - a. <u>Immediately</u> notify the District Construction Engineer (DCE).
    - b. The DCE will:
      - i. <u>Immediately</u> investigate the need to close the bridge.
      - ii. If bridge closing is required, <u>immediately</u> as able, restrict access to the bridge and notify the owner of the need to close the bridge.
      - iii. <u>Promptly</u> provide the inspection report and other appropriate information to the Bridge Division.

- c. Bridge Division will <u>promptly</u> send by certified mail an official notification letter to the owner.
- C. Since federal regulations state that a bridge incapable of supporting a 3-ton load limit requires closure, if Bridge Division determines by load analysis that a bridge should be closed, the following steps should be taken:
  - a. Bridge Division will:
    - i. Send by certified mail an official notification letter to the owner.
    - ii. Inform the DCE by telephone.
    - iii. The DCE will make prompt, verbal notification to the owner.
- D. Upon notification by ARDOT, the owner should take **immediate** action to physically close the structure with acceptable barriers until it has been rehabilitated or replaced.
- E. If the local owner has not closed the bridge within <u>two business days</u> of being notified of the need for closure, an Administration Official (Assistant Chief or higher) of the ARDOT will directly contact the local owner to persuade the owner to immediately comply with the bridge closure.
- 6) It is recommended that local governments notify school districts in their jurisdiction regarding the location of bridges with load postings less than 15 tons for planning safe travel of school buses.
- 7) Using the standard Form VII shown in Appendix F, the local government is responsible for designating, in writing, a contact person for bridge inspection related matters.
- 8) A responsible representative for the local government will make timely notification to the ARDOT District Construction Engineer of any changes in bridge status affecting the NBIS data by utilizing the Standard Form VIII shown in Appendix I, or other correspondence. (See Appendix J for typical examples of utilization and Appendix I for examples of completed Form VIII's).
- 9) In the event of an ownership change (i.e., city annexation) the new owner involved should note the limits of change on a map. This map will be dated, signed by both the new and old owners and forwarded to the ARDOT District Construction Engineer.
- 10) Load Posting Materials Assistance
  - a) Participation in the cost sharing program for posting materials is <u>voluntary</u>, but to be eligible, the Resolution (City) or Court Order (County) must be completed and returned to the ARDOT District Construction Engineer shown in Appendix E. If the local government already has an agreement on file, it is not necessary to redo it. See Appendix G for the Resolution and Appendix H for the Court Order.
  - b) The local government is responsible for providing the proper information when requesting posting materials (see Form IX, Appendix K) and for also certifying that the installation has been <u>completed</u>. Identification and current load posting information for completing Form IX may be obtained from the most current "Bridge Inventory/Posting Certification" report or other supplemental ARDOT notification. See "Instructions for Completing" at the bottom of Form IX.
  - c) The decals to correct posting values can be sent by mail for a bridge that has signs and posts in place at both bridge ends. A Form IX with the requisition data entered will be sent with the decals. After they are placed on the signs, the installation date should be added and the signed form sent to the DCE to receive the reduced material cost.
- 11) Procedures for Scour Critical/Susceptible Bridges:

An ARDOT representative has previously met with the administrator of each local government having scour critical/susceptible bridges, to explain the responsibility of assessing a bridge for a high water event that could affect the stability of the bridge. The administrator was given a copy of the affected bridges' Scour Plan of Action (SPOA) which details the procedures to follow for the bridge.

The following steps summarize the general procedures to follow, as defined in a SPOA:

a. The government should be aware of weather conditions that could potentially create water flow under the bridge that could reach the "triggering event" stage.

- b. If the stage is reached, government personnel take the recommended action steps in the SPOA. If hazardous conditions are found, access to the bridge is blocked and ARDOT notified.
- c. The government records the actions taken at the bridge using a copy of the "SPOA Event Report", available on the ARDOT website
   (http://www.orkonseshighways.com/bridge\_division/bridge\_rating\_inventory.com/) and submits if the second second

(<u>http://www.arkansashighways.com/bridge\_division/bridge\_rating\_inventory.aspx</u>), and submits it to the District Construction Engineer for processing and archiving in the inspection record.

- d. These steps should be followed whenever the "triggering event" stage for a bridge is reached.
- 12) Billing statements will be sent by ARDOT Fiscal Services to local governments with bridge length structures for two separate situations:
  - a. Annually, an invoice will be sent for the cost of a locals' portion of bridges inspections performed during the year. The amount depends on the number of inspections made and the type of bridges inspected.
  - b. An invoice will be sent for the cost of a locals' portion of any bridge posting materials requisitioned from ARDOT. No bill will be sent unless materials are requisitioned.

The local government is responsible for forwarding to the ARDOT Fiscal Services Division in Little Rock a check made payable to the Arkansas Department of Transportation. Please note on the reimbursement check, for "Bridge Inspections" or "Bridge Posting Materials", as applicable.

13) <u>Abandonment of Bridges by Local Governments</u>

According to 23 U.S.C. 101(a) (21), The term public road means "any road or street under the jurisdiction of and maintained by a public authority and open to public travel." As such, the public authority has a responsibility to the public to maintain any bridge that can traversed by the public. To remove a bridge from the local inventory the public authority must provide certification to the District Construction Engineer of one of the following:

- a. The ownership and responsibility has been transferred to another public authority.
- b. The owner must maintain restricted access to the structure so that the public may not traverse the structure.

## 14) Providing Details for Bridges Constructed by the Local Government

For bridges constructed by the local governments' staff or on a project contracted solely by the local government, bridge structure details are very beneficial in determining a bridges' safe load capacity or scour susceptibility. Thus, when these details are available, they should be provided to ARDOT personnel to use in the bridge evaluation. These details may include:

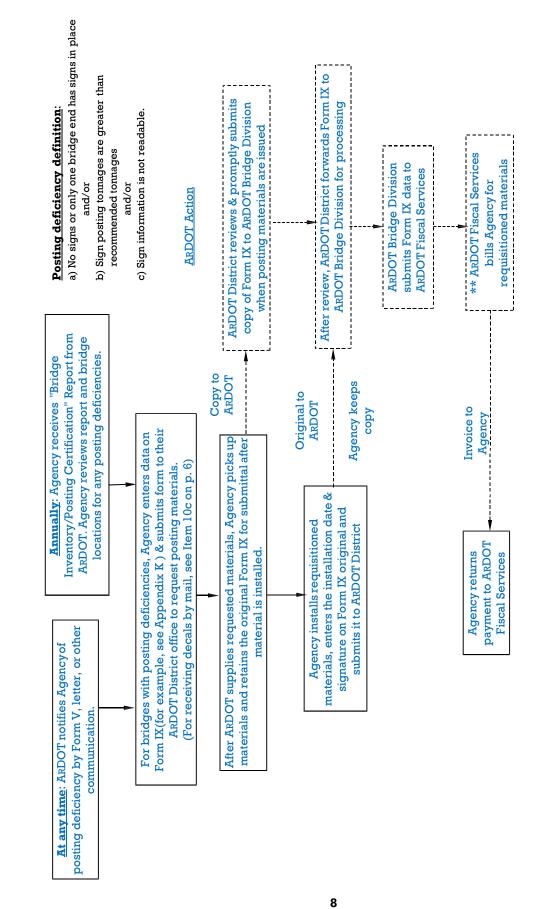
- a) Contract drawings for bridge members used in a bridges' construction.
- b) Final length of piling driven in a bridge pier/bent. (For scour assessment)
- c) Depth or elevation of the bottom of a pier/bent footing. (For scour assessment)
- d) Details of a steel girder/ beam that is new or salvaged from another bridge or other situation. This could include the girder size, steel type and grade, if shear studs are used to make the concrete deck composite with the girder, etc...
- e) Concrete compressive strength and reinforcing steel size and spacing used in a girder, footing or slab.
- 15) Evidence of Posting Deficiency Correction

When a bridge posting deficiency (Signing not in place; Incorrect posting tonnages, etc...) is corrected, a dated photo of the posting sign on each end should be included with the posting correction notification to the ARDOT district to show that the correction has been completed. It is preferred that the photos be transmitted via an email sent to the ARDOT personnel.

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## FLOW CHART I - POSTING MATERIALS REQUISITION by LOCAL AGENCIES (CITY/COUNTY)

(Voluntary program; Requires preapproved agreement to be eligible)



ON FORM IX IS COMPLETED AND THE ORIGINAL IS RETURNED TO THE ARDOT DISTRICT WITHIN ONE MONTH OF THE REQUISITION DATE. THE LOCAL AGENCY WILL BE BILLED FOR 20% OF THE MATERIAL COST IF ALL REQUISITION AND INSTALLATION INFORMATION IF THE ORIGINAL FORM IS NOT RETURNED, OR IS RETURNED BEYOND THIS ONE MONTH LIMIT, THE LOCAL AGENCY WILL BE BILLED FOR 100% OF THE MATERIAL COSTS. \*\* NOTE :

## RESPONSIBILITIES OF THE ARKANSAS DEPARTMENT OF TRANSPORTATION

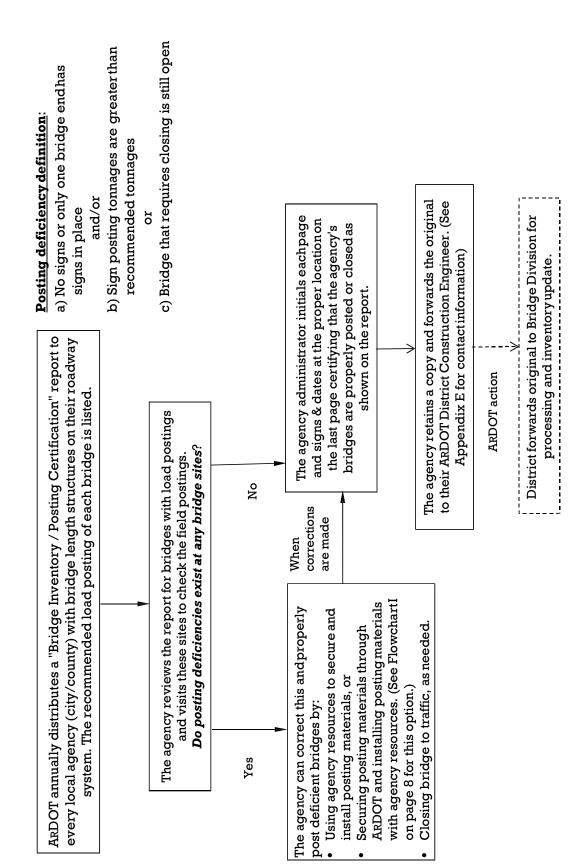
- The District Construction Engineer will be the designated contact person for the ARDOT Bridge Inspection matters (see Appendix E for statewide list).
- 2) ARDOT is responsible for the inspection and load rating of bridge length structures on the county/city public road systems in compliance with the NBIS. ARDOT will annually bill the owner for 20% of the associated administration costs for the bridges under their jurisdiction.
- 3) ARDOT will inspect a bridge every two years, but a bridge requiring weight limit posting or having low element conditions will be inspected at least every twelve months. ARDOT will promptly notify the bridge owner if, during an inspection or analysis of any of their bridges, it is found that a problem with regard to safety or structural integrity is discovered.
- 4) Updated inspection data is reviewed by ARDOT and load rating data is revised as necessary.
- 5) ARDOT will notify the local owner if an analysis or review indicates a change in posting requirements or bridge closure is warranted.
- 6) Federal regulations require that <u>a bridge incapable of supporting a 3-ton load limit requires closure</u>. If conditions warrant bridge closure, the local owner will be contacted with direct contact by ARDOT's District Office and by certified letter from the Bridge Engineer. Upon notification by ARDOT's District Office, the owner should take **immediate** action to physically close the structure with acceptable barriers until it has been rehabilitated or replaced.

<u>N</u>ote: If the bridge has not been satisfactorily closed or rehabilitated within two business days of being notified of the need for closure, an ARDOT Administrative Official will directly contact the local owner regarding immediate compliance with the bridge closure.

- 7) ARDOT will distribute a "Bridge Inventory / Posting Certification" report to each owner (city/county) by October 1 of each year. This report will list the owner's complete active bridge inventory and indicate bridges requiring posting or closing. See Flow Chart II (page 10) and pages 11 through 15 for an explanation of the use of this report. Unless otherwise noted, the report is to be initialed <u>on each sheet</u>, signed and dated <u>on the last sheet</u> by the local government administrator and returned to the ARDOT District Headquarters by December 31 of each year for transmittal to the ARDOT Bridge Division. *This signed report will serve as certification that all bridges have been posted or closed as required.*
- 8) Upon written notification (Form VIII or other) by local governments of a structural change, or the addition or the removal of a bridge from their inventory, ARDOT will inspect the bridge if deemed necessary for an inventory update.
- 9) At the local government's option, weight limit sign distribution, requisition, monitoring and billing will be coordinated by the ARDOT. ARDOT Fiscal Services Division will be responsible for sending the billing statement to the local government and for receipt of the reimbursement check from the local government for the local agency's portion.
- 10) Upon change in local government administration, ARDOT will advise the new administrator regarding the objectives and responsibilities involved in the NBIS program.
- 11) ARDOT will include on the IDriveArkansas.com website, links to maps showing data regarding bridges with load posting recommendations on the state and local highway systems including the bridge location and posting values. These allow the data to be viewed by the general public for use in safe travel on public roads.

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# FLOW CHART II - Using Annual BRIDGE INVENTORY / POSTING CERTIFICATION Report



## EXPLANATION AND USE OF THE BRIDGE INVENTORY / POSTING CERTIFICATION REPORT

As part of the federally mandated National Bridge Inspection Program, the ARDOT intends to furnish the subject report annually to each local government entity responsible for bridge length structures on their public highway system(s).

This annual report will advise the owner of current status of the bridge inventory and weight limit requirements for bridges under their jurisdiction. Each standardized report will provide the complete inventory of all bridge length structures that are on the local governments' public road system (i.e., city, county). Since each updated listing will provide the owner with complete inventory and weight limit information, the owner need only retain the most current report.

The following four pages provide examples of standardized report sheets marked to assist the owner in becoming familiar with the format, content, and interpretation of the report data.

2019
29,
August

## BRIDGE INVENTORY / POSTING CERTIFICATION COUNTY OWNED STRUCTURES DISTRICT - 11; COUNTY - GILA

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	Slough	2.3 Mi W US 165-LodgeCrnr	Steel Ortho	51	20.3	8	8	6	21890
Kar	Kaney Bayou	0.51 Mi W SH 276-Hagler	Timber Girder	28	22.6	9	11	16	10000
)	Creek	0.6 Mi W US 165-LodgeCrnr	Steel Ortho	89	18.0	Legal	Legal	28	21891
Hurrio	Hurricane Bayou	3.2 Mi E SH 11-LodgeCrnr	Timber Girder	69	16.7	13	15	23	21320
	Creek	0.6 Mi W SH 276-Hagler	Timber Girder	27	20.0	18	23	32	10005
King B	King Bayou Ditch	0.8 Mi E US 79-Stuttgart	Steel Ortho	51	19.4	7	8	9	21800
)	Creek	2.8 Mi S US 79-Humphrey	Steel Ortho	88	18.0	18	19	20	21505
Hurrica	Hurricane Slough	4.63 Mi S US 79-Humphrey	Steel Ortho	85	19.6	Legal	Legal	Legal	20771
King Ba	King Bayou Ditch	1.1 Mi E SH 343-Stuttgart	Steel Ortho	51	19.4	3	4	4	20505
ig Bayoi	King Bayou Ditch (East)	0.3 Mi W US 165-Stuttgart	Timber Girder	30	24.0	17	20	29	21504
ittle LaC	Little LaGrue Bayou	1.32 Mi W SH 153-Lagrue	Steel Ortho	68	19.7	19	20	21	22163
King Ba	King Bayou Ditch	0.4 Mi E SH 343-Stuttgart	Steel Culvert	35.6	0.0	Legal	Legal	Legal	23866
m Prong	Elm Prong Mill Bayou	1.96 Mi E US165-Stuttgart	Steel Ortho	66.8	20.2	4	5	5	23760
Cherry	Cherry Creek	0.67 Mi S Almyra Limits	Conc Chan Beam	58	24.0	Legal	Legal	Legal	03375
King Bay	King Bayou Ditch	0.5 Mi S US 79-Stuttgart	Steel Ortho	40	19.4	Legal	Legal	36	22426
arpoint (	Clearpoint Creek (Canal)	1.2 Mi W US 165-Stuttgart	Steel Ortho	50	19.7	Legal	23	27	21949
Cre	Creek	5.4 Mi N US165-LodgeCornr	Steel Ortho	51	19.7	6	7	9	21799
ittle LaG	Little LaGrue Bayou	0.31 Mi S SH146-Stuttgart	Conc T-Beam	118	27.6	Legal	Legal	Legal	04765
m Prong	Elm Prong Mill Bayou	5.0 Mi S SH 130-Yoder	Conc Culv	37	0.0	Legal	Legal	Legal	X0491
ittle Lag	Little Lagrue Bayou	1.7 Mi N SH 130-Stuttgart	Steel Ortho	89	18.0	Legal	Legal	Legal	21751
Wilde	Wildcat Ditch	0.75 Mi E SH 130-Almyra	Steel Ortho	45	19.0	Legal	Legal	Legal	21346
King	Kings Bayou	0.5 Mi W US165-LodgeCrnr	Timber Girder	29	22.6	14	18	25	21531
$\cup$	Creek	0.25 Mi E US165-LodgeCrnr	Steel Girder	30	16.4	9	12	13	10045
oint D	Point Deluce Bayou	0.5 Mi E US 165-LaFargue	Steel Ortho	89.3	20.0	Legal	22	23	23865
Flag L	Flag Lake Sough	0.3 Mi N Main St-Gillett	Conc Slab	75	27.9	Legal	Legal	Legal	04335
Little I	Little Post Bayou	2.1 Mi E US 165-Gillett	Conc Culv	21	0.0	Legal	Legal	Legal	10048
Little	Little Post Bayou	2.11 Mi E US 165-Gillett	Steel Culvert	31.8	0.0	Legal	Legal	Legal	23286
Cat	Caney Bayou	2.95 Mi S SH 44-Tichnor	Steel Ortho	89	18.7	Legal	26	28	21011
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OUNTY - GILA		MAIN SPAN	MATERIAL & TYPE	Steel Ortho	Timber Girder	Steel Girder	Steel Ortho	Timber Girder	Steel Ortho	Steel Ortho	Steel Ortho	Timber Girder	Timber Girder	Steel Girder								
DISTRICT - 11; COUNTY - GILA			LOCATION	0.30 Mi W SH 13-Humphrey	1.91 Mi S US165-LodgeCorn	4.0 Mi W US 165-LodgeCorn	0.57 Mi E CR 77-StCharles	0.7 Mi S SH 1-St. Charles	0.4 Mi W SH 17	3.0 Mi N US165-LodgeCornr	0.9 Mi W CR408-LodgeCrnr	0.16 Mi E JeffCo-BayouMet	0.01 Mi E CR 33(Yoder Rd)	1.0 Mi W SH 130-Almyra		eport for bridge posting	according to the values	0		lake random on-site	Network H and constrates	for future construction mitted as required.
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BRIDGE INVENTORY / POSTING CERTIFICATION COUNTY OWNED STRUCTURES

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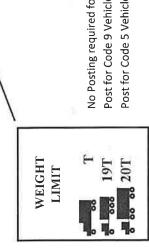
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## BRIDGE INVENTORY / POSTING CERTIFICATION COUNTY OWNED STRUCTURES DISTRICT - 11; COUNTY - GILA

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Wilson Lane	ц	Crooked Creek	0.30 Mi W SH 13-Humphrey	Steel Ortho	90	17.4	7	8	8	21502	
Lumsden Rd	IJ	Creek	1.91 Mi S US165-LodgeCorn	Timber Girder	24	16.1	17	24	30	10108	
Cox Cypress Rd	U	Bayou Meto	4.0 Mi W US 165-LodgcCorn	Steel Girder	200	27.9	lıcgal	Legal	Legal	04484	
Whitmore Rd	υ	Tarleton Creek	0.57 Mi E CR 77-StCharles	Steel Ortho	89	19.0	I.egal	19	20	22925	
Old Highway 17	U	Bass Creck	0.7 Mi S SH 1-St. Charles	Timber Girder	30	15.4	8	6	14	10114	
Padgett Levee Rd	U	Tarleton Creek	0.4 Mi W SH 17	Steel Ortho	₽ <sup>c</sup>	18.7	Legal	Legal	Legal	21048	
Frownfelter Rd	н	Hurricane Bayou (Canal)	3.0 Mi N US165-LodgeCornr	Steel Ortho	45	18.7	Legal	Legal	Legal	21194	
Wolf Rd	I	Hurricane Bayou	0.9 Mi W CR408-LodgcCrnr	Steel Ortho	30.8	22.6	19	23	31	23998	
Long Bell Rd	ტ	Cross Bayou	0.16 Mi E JeffCo-BayouMet	Timber Girder	31	16.1	11	15	19	10110	
Seemore Rd	Ι	Elm Prong Mill Bayou	0.01 Mi E CR 33(Yoder Bed)	Timber Girder	30	17.4	13	15	22	22711	
Schree Rd	Ι	Fish Lake Ditch	1.0 Mi W SH 130-Almyra	Steel Girder	25	78.0	0	0	0	21501	
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No Posting required for Code 4 Vehicle Post for Code 9 Vehicle at 19 Tons Post for Code 5 Vehicle at 20 Tons

WEIGHT **11**T 15T 19T LIMIT 000 8

Post for Code 4 Vehicle at 11 Tons Post for Code 9 Vehicle at 15 Tons Post for Code 5 Vehicle at 19 Tons

00 00

Initials This page reviewed

## GUIDE TO INFORMATION AND NOTATIONS ON "BRIDGE INVENTORY / POSTING CERTIFICATION" REPORT

## Route and Zone Columns

- County reports
  - Route ARDOT inventory route number on which the bridge is located.
  - Other Route Designation Other known designation for the route, such as emergency/911 numbers or names.
  - Map Zone Used on the maps included in the certification packet contents.
- City reports
  - Route Name the city street name on which the bridge is located.
  - Zone Not applicable, so not shown for city reports.

## Main Span Information Columns

- The material composition and type of the bridge's <u>main span(s)</u> is listed for identifying purposes.
- There may be approach spans of differing composition and type than the listed main span.

## Bridge Dimensions (ft.) Columns (Length and Width)

- Length Total bridge length.
- Width Deck width, measured from curb to curb (c-c) if curbs are present or out to out if none are present.
- Most bridge length culverts with fill material on top of them will have the width listed as "0.0" if no lateral restrictions are present, such as guard railing, other railing, etc...

Recommended Posting (Tons) Columns

- Vehicle Maximum Legal Limits (Tons):
  - $\circ \quad \text{Code } 4 = 22 \text{ T}$
  - $\circ$  Code 9 = 31 T
  - $\circ \quad \text{Code } 5 = 40 \text{ T}$
- If "Legal" is listed under a column, there is no posting recommended for that vehicle.
- A *number* listed under a column indicates the recommended posting tonnage for that vehicle.
- If the recommended posting is "0" tons, the <u>bridge must be closed</u> to vehicular traffic.

## Remarks Column

- Use for any notations or comments, as desired.
- If there is a valid reason for not posting or closing a bridge as indicated, please write alegible explanation in this column or attach a supplemental document of explanation.

## Initials at Bottom of Page

• After reviewing <u>each page</u> for posting or closure recommendations, unless noted otherwise, the agency's administrator <u>must</u> enter his initials on <u>each page</u> indicating <u>all bridges on the page</u> have been reviewed.

## APPENDICES

PAGES	<u>CONTENTS</u>
A-1 thru A-3	National Bridge Inspection Standards Information
B-1 thru B-2	Definition of what constitutes a bridge length structure and examples
C-1 thru C-2	Weight limit sign and support details
D-1 thru D-2	Location of ARDOT District Headquarters
E-1	List of ARDOT Contact Persons (District Construction Engineers)
F-1 thru F-3	Form for designating a City/County contact person (Form VII) and examples
G-1	Resolution (City) that must be executed to participate in the Bridge Posting Materials Program
H-1 thru H-2	Court Order (County) that must be executed to participate in the Bridge Posting Materials Program
I-1 thru I-3	Form for reporting changes in bridge status to the ARDOT (Form VIII) and examples
J-1	Guidelines to determine what conditions should be reported using Form VIII (Appendix I)
K-1 thru K-3	Examples for the requisition of sign materials needed for bridge posting (Form IX usage)
L-1 thru L-2	Example of signed "Bridge Inventory / Posting Certification" report

## § 650.301 Purpose.

This subpart sets the national standards for the proper safetyinspection and evaluation of all highway bridges in accordance with 23 U.S.C. 151.

## § 650.303 Applicability.

The National Bridge Inspection Standards (NBIS) in this subpart apply to all structures defined as highwaybridges located on all public roads.

## § 650.305 Definitions.

Terms used in this subpart are defined as follows:

American Association of State Highway and Transportation Officials (AASHTO) Manual. "Manual for Condition Evaluation of Bridges," second edition, published by the American Association of State Highway and Transportation Officials (incorporated by reference, *see* § 650.317).

*Bridge.* A structure including supports erected over a depression or anobstruction, such as water, highway, orrailway, and having a track or passageway for carrying traffic or other moving loads, and having an openingmeasured along the center of the roadway of more than 20 feet between under copings of abutments or springlines of arches, or extreme ends of openings for multiple boxes; it may also include multiple pipes, where the clear distance between openings is less thanhalf of the smaller contiguous opening.

*Bridge inspection experience.* Active participation in bridge inspections in accordance with the NBIS, in either a field inspection, supervisory, ormanagement role. A combination of bridge design, bridge maintenance, bridge construction and bridgeinspection experience, with the predominant amount in bridge inspection, is acceptable.

Bridge inspection refresher training. The National Highway Institute "Bridge Inspection Refresher Training Course"

<sup>1</sup> or other State, local, or federally developed instruction aimed to improve quality of inspections, introduce new techniques, and maintain the consistency of the inspection program.

*Bridge Inspector's ReferenceManual (BIRM).* A comprehensiveFHWA manual on programs, procedures and techniques for inspecting and evaluating a variety of in-service highway bridges. This manual may be purchased from the U.S. Government Printing Office, Washington, DC 20402 and from National Technical Information Service, Springfield, Virginia 22161, and is available at the following URL: http://www.fhwa.dot.gov/bridge/bripub.htm.

*Complex bridge*. Movable, suspension, cable stayed, and other bridges with unusual characteristics. *Comprehensive bridge inspection training*. Training that covers all aspects of bridge inspection and enablesinspectors

to relate conditions observed on a bridge to established criteria (see the Bridge Inspector's Reference Manual for the recommended material to be covered in a comprehensive trainingcourse).

*Critical finding*. A structural or safety related deficiency that requiresimmediate follow-up inspection oraction.

*Damage inspection.* This is an unscheduled inspection to assess structural damage resulting from environmental factors or human actions.

*Fracture critical member (FCM).* A steel member in tension, or with a tension element, whose failure would probably cause a portion of or the entire bridge to collapse.

*Fracture critical member inspection.* A hands-on inspection of a fracture critical member or member components that may include visual and other nondestructive evaluation.

*Hands-on.* Inspection within arms length of the component. Inspection uses visual techniques that may be supplemented by nondestructive testing.

Highway. The term 'highway' is defined in 23 U.S.C. 101(a)(11).

*In-depth inspection.* A close-up, inspection of one or more members above or below the water level to identify any deficiencies not readilydetectable using routine inspection procedures; hands-on inspection may be necessary at some locations.

*Initial inspection.* The first inspection of a bridge as it becomes a part of the bridge file to provide all Structure Inventory and Appraisal (SI&A) data and other relevant data and to determine baseline structural conditions.

*Legal load.* The maximum legal load for each vehicle configuration permitted by law for the State in which the bridge is located.

*Load rating.* The determination of the live load carrying capacity of a bridge using bridge plans and supplemented by information gathered from a field inspection.

*National Institute for Certification in Engineering Technologies (NICET).* The NICET provides nationally applicable voluntary certification programs covering several broad engineering technology fields and a number of specialized subfields. For information on the NICET program certification contact: National Institute for Certification in Engineering Technologies, 1420 King Street, Alexandria, VA 22314–2794.

*Operating rating.* The maximum permissible live load to which the structure may be subjected for the load configuration used in the rating.

*Professional engineer (PE).* An individual, who has fulfilled education and experience requirements and passed rigorous exams that, under State licensure laws, permits them to offer engineering services directly to the public. Engineering licensure laws vary from State to State, but, in general, to become a PE an individual must be a graduate of an engineering program accredited by the Accreditation Board for Engineering and Technology, pass the Fundamentals of Engineering exam, gain four years of experience working under a PE, and pass the Principles of Practice of Engineering exam.

*Program Manager*. The individual in charge of the program, that has been assigned or delegated the duties and responsibilities for bridge inspection, reporting, and inventory. The program manager provides overall leadership and is

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available to inspection teamleaders to provide guidance.

Public road. The term "public road" is defined in 23 U.S.C. 101(a)(27).

Quality assurance (QA). The use of sampling and other measures to assure the adequacy of quality control procedures in order to verify or measure the quality level of the entire bridgeinspection and load rating program.

Quality control(QC). Procedures that are intended to maintain the quality of a bridge inspection and load rating at or above a specified level.

Routine inspection. Regularly scheduled inspection consisting of observations and/or measurements needed to

determine the physical and functional condition of the bridge, toidentify any changes from initial or previously recorded conditions, and to ensure that the structure continues to satisfy present service requirements.

Routine permit load. A live load, which has a gross weight, axle weightor distance between axles not conforming with State statutes for legally configured vehicles, authorized for unlimited trips over an extended period of time to move alongside other heavy vehicles on a regular basis.

Scour. Erosion of streambed or bank material due to flowing water; often considered as being localized aroundpiers and abutments of bridges.

Scour critical bridge. A bridge with a foundation element that has been determined to be unstable for the observed or evaluated scour condition.

Special inspection. An inspection scheduled at the discretion of the bridge owner, used to monitor a particularknown or suspected deficiency.

State transportation department. The term "State transportation department" is defined in 23 U.S.C. 101(a)(34). Team leader. Individual in charge of an inspection team responsible forplanning, preparing, and performing field inspection of the bridge.

Underwater diver bridge inspection training. Training that covers all aspects of underwater bridge inspection and enables inspectors to relate the conditions of underwater bridge elements to established criteria (see the Bridge Inspector's Reference Manual section on underwater inspection for the recommended material to be covered in an underwater diver bridge inspection training course).

Underwater inspection. Inspection of the underwater portion of a bridge

substructure and the surrounding channel, which cannot be inspected visually at low water by wading or probing, generally requiring diving or other appropriate techniques.

## § 650.307 Bridge inspection organization.

Each State transportation department must inspect, or cause to be inspected, all highway bridges locatedon (a) public roads that are fully orpartially located within the State's boundaries, except for bridges that are owned by Federal agencies.

Federal agencies must inspect, or cause to be inspected, all highwaybridges located on public roads that are (b) fully or partially located within the respective agency responsibility or jurisdiction.

Each State transportation department or Federal agency mustinclude a bridge inspection organization that is (c) responsible for the following:

Statewide or Federal agency wide bridge inspection policies and procedures, quality assurance and (1)quality control, and preparation and maintenance of a bridge inventory.

Bridge inspections, reports, load ratings and other requirements of these standards. (2)

Functions identified in paragraphs (c)(1) and (2) of this section may be delegated, but such delegation does (d) not relieve the State transportation department or Federal agency of any of its responsibilities under this subpart.

The State transportation department or Federal agency bridge inspection organization must have aprogram manager with the qualifications defined in (c)(1) and (2) of this section.

## § 650.309 Qualifications of personnel.

A program manager must, at a minimum: (a)

> Be a registered professional engineer, or have ten years bridge inspection experience; and (1)

(2)Successfully complete a Federal Highway Administration (FHWA) approved comprehensive bridge inspection training course.

There are five ways to qualify as a team leader. A team leader must, at a minimum: (b)

(1)Have the qualifications specified in paragraph (a) of this section; or

(2) Have five years bridgeinspection experience and have successfullycompleted an FHWA approved comprehensive bridge inspection training course; or

(3) Be certified as a Level III or IV Bridge Safety Inspector under the National Society of Professional Engineer's program for National Certification in Engineering Technologies (NICET) and have successfully

completed an FHWA approved comprehensive bridgeinspection training course, or (4)

Have all of the following:

A bachelor's degree in engineering from a college or university accredited by or determined (i) as substantially equivalent by the Accreditation Board for Engineering and Technology;

(ii) Successfully passed the National Council of Examiners for Engineering and Surveying Fundamentals of Engineering examination;

Two years of bridge inspection experience; and (iii)

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or

(iv) Successfully completed an FHWA approved comprehensive bridgeinspection training course,

## (5) Have all of the following:

(i) An associate's degree in engineering or engineering technology from a college or university accredited by or determined as substantially equivalent by the Accreditation Board for Engineering and Technology; Four years of bridge inspection experience; and

(ii) Successfully completed an FHWA approved comprehensive bridgeinspection training course.

(c) The individual charged with the overall responsibility for load rating bridges must be a registered professional engineer.

(d) An underwater bridge inspection diver must complete an FHWA approved comprehensive bridge inspection training course or otherFHWA approved underwater diver bridge inspection training course.

## § 650.311 Inspection frequency.

(a) *Routine inspections.* (1)Inspect each bridge at regular intervals not to exceed twenty-four months.

(2) Certain bridges require inspection at less than twenty-four-month intervals. Establish criteria to determine the level and frequency to which these bridges are inspected considering such factors as age, traffic characteristics, and known deficiencies.

(3) Certain bridges may be inspected at greater than twenty-four month intervals, not to exceed fortyeight- months, with written FHWA approval. This may be appropriate when pastinspection findings and analysis justifies the increased inspection interval.

(b) *Underwater inspections*. (1) Inspect underwater structural elements at regular intervals not to exceed sixty months.

(2) Certain underwater structural elements require inspection at less thansixty-month intervals. Establish criteria to determine the level and frequency towhich these members are inspected considering such factors as construction material, environment, age, scour characteristics, condition rating frompast inspections and known deficiencies.

(3) Certain underwater structural elements may be inspected at greater than sixty-month intervals, not toexceed seventy-two months, withwritten FHWA approval. This may be appropriate when past inspection findings and analysis justifies the increased inspection interval.

(c) *Fracture critical member (FCM) inspections*. (1) Inspect FCMs at intervals not to exceed twenty-four months.

(2) Certain FCMs require inspection at less than twenty-four-month intervals.Establish criteria to determine the leveland frequency to which these membersare inspected considering such factors as age, traffic characteristics, and known deficiencies.

(d) Damage, in-depth, and special inspections. Establish criteria todetermine the level and frequency of these inspections.

## § 650.313 Inspection procedures.

(a) Inspect each bridge in accordance with the inspection procedures in the AASHTO Manual (incorporated by reference, *see* §650.317).

(b) Provide at least one team leader, who meets the minimum qualifications stated in §650.309, at the bridge at all times during each initial, routine, in-depth, fracture critical member and underwater inspection.

(c) Rate each bridge as to its safe load- carrying capacity in accordance with the AASHTO Manual (incorporated by reference, *see* §650.317). Post or restrict the bridge in accordance with the AASHTO Manual or in accordance with State law, when the maximum unrestricted legal loads or State routinepermit loads exceed that allowed under the operating rating or equivalent rating factor.

(d) Prepare bridge files as described in the AASHTO Manual (incorporated by reference, *see* § 650.317). Maintain reports on the results of bridgeinspections together with notations of any action taken to address the findings of such inspections. Maintain relevant maintenance and inspection data to allow assessment of current bridge condition. Record the findings and results of bridge inspections on standard State or Federal agency forms.

(e) Identify bridges with FCMs, bridges requiring underwaterinspection, and bridges that are scour critical.
 (1) Bridges with fracture critical members. In the inspection records, identify the location of FCMs and describe the FCM inspection frequency and procedures. Inspect FCMs according to these procedures.

(2) Bridges requiring underwater inspections. Identify the location of underwater elements and include a description of the underwater elements, the inspection frequency and the procedures in the inspection records for each bridge requiring underwaterinspection. Inspect those elements requiring underwater inspections according to these procedures.

(3) Bridges that are scour critical. Prepare a plan of action to monitorknown and potential deficiencies and to address critical findings. Monitorbridges that are scour critical inaccordance with the plan.

(f) *Complex bridges*. Identify specialized inspection procedures, and additional inspector training and experience required to inspect complex bridges. Inspect complex bridges according to those procedures.

(g) *Quality control and quality assurance*. Assure systematic qualitycontrol (QC) and quality assurance (QA) procedures are used to maintain a high degree of accuracy and consistency in the inspection program. Include periodic

field review of inspectionteams, periodic bridge inspectionrefresher training for program managers and team leaders, and independent review of inspection reports and computations.

(h) *Follow-up on critical findings*. Establish a statewide or Federal agency wide procedure to assure that critical findings are addressed in a timelymanner. Periodically notify the FHWA of the actions taken to resolve or monitor critical findings.

## § 650.315 Inventory.

(a) Each State or Federal agencymust prepare and maintain an inventory of all bridges subject to the NBIS. Certain Structure Inventory and Appraisal(SI&A) data must be collected and retained by the State or Federal agency for collection by the FHWA as requested. A tabulation of this data iscontained in the SI&A sheet distributed by the FHWA as part of the "Recording and Coding Guide for the Structure Inventory and Appraisal of the Nation's Bridges," (December 1995) together with subsequent interim changes or the mostrecent version. Report the data using FHWA established procedures as

outlined in the "Recording and Coding Guide for the Structure Inventory and Appraisal of the Nation's Bridges."

(b) For routine, in-depth, fracture critical member, underwater, damage and special inspections enter the SI&A data into the State or Federal agency inventory within 90 days of the date of inspection for State or Federal agency bridges and within 180 days of the date of inspection for all other bridges.

(c) For existing bridge modifications that alter previously recorded data and for new bridges, enter the SI&A data into the State or Federal agency inventory within 90 days after the completion of the work for State or Federal agency bridges and within 180 days after the completion of the work for all other bridges.

(d) For changes in load restriction or closure status, enter the SI&A data into the State or Federal agency inventory within 90 days after the change in status of the structure for State or Federal agency bridges and within 180 days after the change in status of the structure for all other bridges.

## § 650.317 Reference manuals.

(a) The materials listed in this subpart are incorporated by reference in the corresponding sections noted. These incorporations by reference were approved by the Director of the Federal Register in accordance with 5U.S.C. 552(a) and 1 CFR part 51. These materials are incorporated as they existon the date of the approval, and notice of any change in these documents willbe published in the **Federal Register**. The materials are available for purchase at the address listed below, and are available for inspection at the National Archives and Records Administration (NARA). These materials may also be reviewed at the Department of Transportation Library, 400 Seventh Street, SW., Washington, DC, in Room 2200. For information on the availability of these materials at NARA call (202) 741–6030, or go to the following URL: http://www.archives.gov/federal\_register/code\_of\_federal\_regulations/ibr\_locations.html. In the event there is a conflict between the standards in this subpart and any of these materials, thestandards in this subpart will apply.

(b) The following materials are available for purchase from the American Association of State Highway and Transportation Officials, Suite 249, 444 N. Capitol Street, NW., Washington, DC 20001. The materials may also be ordered via the AASHTO bookstore located at the following URL: http://www.aashto.org/aashto/home.nsf/FrontPage.

(1) The Manual for Condition Evaluation of Bridges, 1994, second edition, as amended by the 1995, 1996, 1998, and 2000 interim revisions, AASHTO, incorporation by reference approved for §§ 650.305 and 650.313.

(2) 2001 Interim Revision to the Manual for Condition Evaluation of Bridges, AASHTO, incorporation by reference approved for §§ 650.305 and 650.313.

(3) 2003 Interim Revision to the Manual for Condition Evaluation of Bridges, AASHTO, incorporation by reference approved for §§650.305 and 650.313.

[FR Doc. 04–27355 Filed 12–13–04; 8:45 am]

BILLING CODE 4910-22-P

Definition and Examples of Bridge Length Structures

The National Bridge Inspection Standards (NBIS) require that all structures defined as bridges located on all public roads be inventoried, inspected and load rated (23CFR650.3).

## WHAT IS A BRIDGE LENGTH STRUCTURE?

A bridge shall be defined as a structure that carries traffic over an obstruction, and whose gross length from inside face of abutment to inside face of abutment is more than 20 feet, measured along the center of the roadway.

A multiple pipe culvert shall be classified as a bridge length structure if the clear distance between openings is less than half of the smaller adjacent opening, and the overall length of structure (out to out of pipe openings) is more than 20 feet, measured along the center of the roadway.

The following page provides typical examples of bridge length structures.

## EXAMPLES OF BRIDGE LENGTH STRUCTURES

## 3.1.3

## NBIS Bridge Length

The *FHWA Recording and Coding Guide for the Structure Inventory and Appraisal of the Nation's Bridges* also states, in accordance with Item 112 – NBIS Bridge Length, that the minimum length for a structure to be considered a bridge for National Bridge Inspection Standards purposes, is to be 20 feet (see Figure 3.1.2).

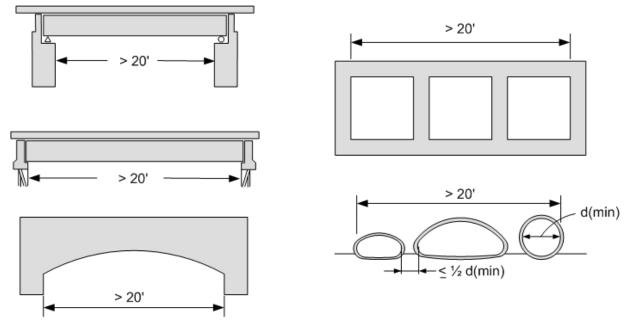
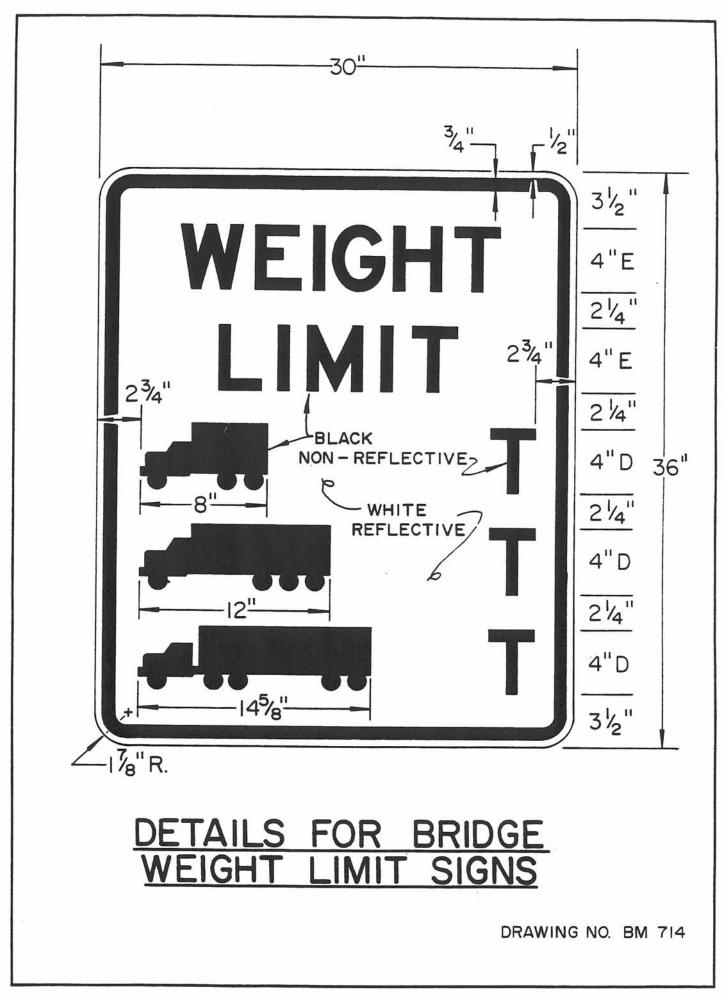
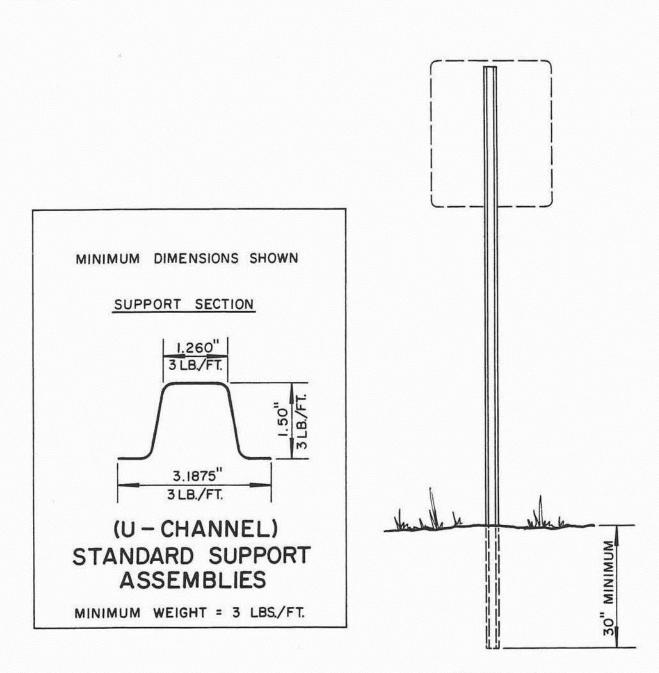


Figure 3.1.2 NBIS Bridge Length (Coding Guide Item 112)

23 CFR Part 650.305 Definitions gives the definition of a bridge as it applies to the NBIS regulations: A bridge is a structure including supports erected over a depression or an obstruction, such as water, highway, or railway, and having a track or passageway for carrying traffic or other moving loads, and having an opening measured along the center of the roadway of more than 20 feet between undercopings of abutments or spring lines of arches, or extreme ends of openings for multiple boxes; it may also include multiple pipes, where the clear distance between openings is less than half of the smaller contiguous opening.

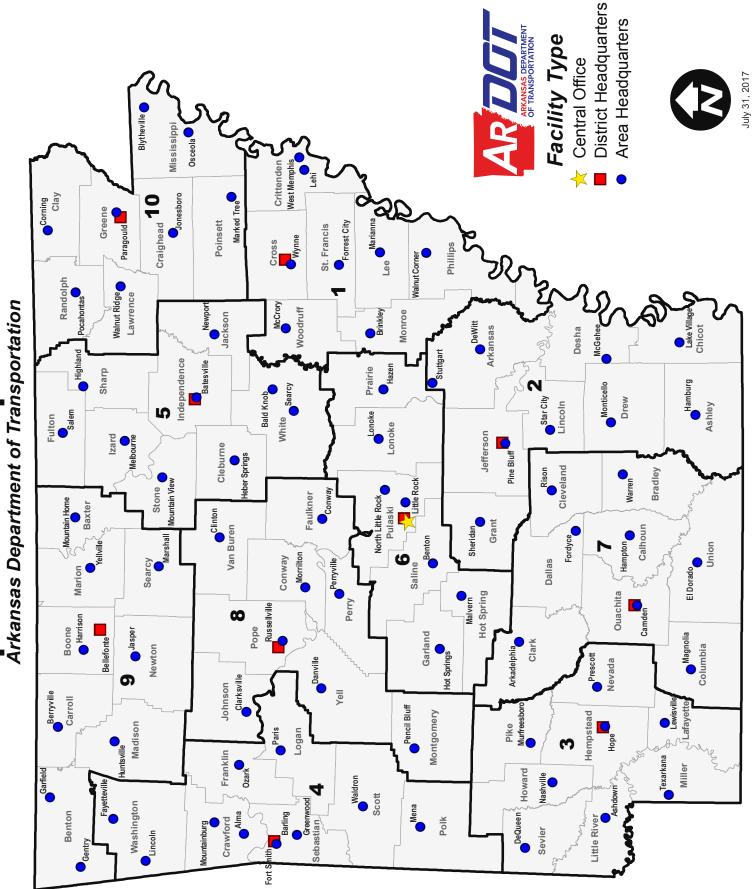




TYPE A

NOTE: LENGTH OF SIGN POSTS SHALL BE DETERMINED SO AS TO PROVIDE FOR MINIMUM VERTICAL CLEARANCES AS CALLED FOR IN THE SPECIFICATIONS PLUS A MINIMUM VERTICAL PENETRATION OF 30" IN THE SOIL.

> STANDARD HIGHWAY SIGNS AND SUPPORT ASSEMBLIES



**Operations Headquarters** Arkansas Department of Transportation

## LOCATION OF ARDOT DISTRICT HEADQUARTERS

District One	Wynne – 2701 US Hwy. 64; west of Jct. SH 1 North P.O. Box 278 Wynne, AR 72396-0278
District Two	Pine Bluff - 4900 US 65 South; east of Jct. US 425 and 65 P.O. Box 6836 Pine Bluff, AR 71611-6836
District Three	Hope – 2911 SH 29 North; I-30, Exit No. 31 P.O. Box 490 Hope, AR 71802-0490
District Four	Fort Smith/Barling – 808 Frontier Rd., Barling, AR P.O. Box 11170 Fort Smith, AR 72917-1170
District Five	Batesville – 1673 Batesville Blvd. (US 167); 3 miles south of Batesville P.O. Box 2376 Batesville, AR 72503-2376
District Six	Little Rock - 8900 Mabelvale Pike, Southwest Little Rock, I-30, Exit No. 130 (Baseline Rd./SH 338) P.O. Box 190296 Little Rock, AR 72219-0296
District Seven	Camden - 2245 California Ave. (US 79) P.O. Box 897 Camden, AR 71711-0897
District Eight	Russellville - 372 Aspen Ln., I-40 Exit No. 81, north of I-40 & east of SH 7 P.O. Box 70 Russellville, AR 72811-0070
District Nine	Harrison – 4590 US 65; 0.5 miles south of Jct. US 65 and 62 P.O. Box 610 Harrison, AR 72602-0610
District Ten	Paragould - 2510 US 412 West; 1 mile west of Jct. US 49 & 412 P.O. Box 98 Paragould, AR 72451-0098

LIST OF DISTRICT CONSTRUCTION ENGINEERS

District	Name	Mailing Address	Tel. Numbers
One	P. Jeff Adams	P. O. Box 278, Wynne, AR 72396-0278	(870)238-8144 (870)238-2994 (fax)
Two	Bryan Swinney	P. O. Box 6836, Pine Bluff, AR 71611-6836	(870)534-1612 (870)534-2038 (fax)
Three	William Cheatham	P. O. Box 490, Hope, AR 71802-0490	(870)777-3457 (870)777-3489 (fax)
Four	Marcus Rainwater	P. O. Box 11170, Fort Smith, AR 72917-1170	(479)484-5306 (479)484-5300 (fax)
Five	Stan Glover	P. O. Box 2376, Batesville, AR 72503-2376	(870)251-2374 (870)251-2393 (fax)
Six	Tony Evans	P. O. Box 190296, Little Rock, AR 72219-0296	(501)569-2169 (501)569-2366 (fax)
Seven	Todd Russell	P. O. Box 897, Camden, AR 71711-0897	(870)836-6401 (870)836-4864 (fax)
Eight	Thale Keisling	P. O. Box 70, Russellville, AR 72811-0070	(479)968-2286 (479)968-4006 (fax)
Nine	Mitchell Archer	P. O. Box 610, Harrison, AR 72602-0610	(870)743-2100 (870)743-4630 (fax)
Ten	Alan Walter	P. O. Box 98, Paragould, AR 72451-0098	(870)239-9511 (870)236-1156 (fax)

E-1

Rev., Sept., 2019

Date: \_\_\_\_\_

## Arkansas' Bridge Inspection Program For Local Governments

## Designated Contact Person

The individual named below is hereby designated the principal contact person between this agency and the Arkansas Department of Transportation in matters relating to inventory, inspection and load rating of bridges on our public highway system.

Designated Contact:

Name:	
Title:	
Mailing Address:	
Phone Number:	
Email address: (optional)	

Official's Signature:

City Mayor/Administrator or County Judge

Name of City or County:

FORWARD THIS COMPLETED FORM TO YOUR ARDOT DISTRICT CONSTRUCTION ENGINEER.

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Date: <u>October 10, 2019</u>

## Arkansas' Bridge Inspection Program For Local Governments

## Designated Contact Person

The individual named below is hereby designated the principal contact person between this agency and the Arkansas Department of Transportation in matters relating to inventory, inspection and load rating of bridges on our public highway system.

## Designated Contact:

John E. Cash
Mayor
700 Bear State Road
Kingsland, AR 71652
078-555-1234
walk.the.line@yahoo.net

Official's Signature:

John E. Cash

City Mayor/Administrator or County Judge

Name of City or County: <u>Bodenhammer County</u>

FORWARD THIS COMPLETED FORM TO YOUR ARDOT DISTRICT CONSTRUCTION ENGINEER.

## Date: October 12, 2019

## Arkansas' Bridge Inspection Program For Local Governments

## Designated Contact Person

The individual named below is hereby designated the principal contact person between this agency and the Arkansas Department of Transportation in matters relating to inventory, inspection and load rating of bridges on our public highway system.

Designated Contact:

Name:	Glenn Travis Campbell
Title:	Bridge & Road Super.
Mailing Address:	725 Campbell Field Road
	Billstown, AR 71940
Phone Number:	555-867-5309
Email address: (optional)	lineman@aristotle.com

Official's Signature:

Glenn J Campbell

City Mayor/Administrator or County Judge

Name of City or County: Wichita County

FORWARD THIS COMPLETED FORM TO YOUR ARDOT DISTRICT CONSTRUCTION ENGINEER.

## RESOLUTION NO.

## A RESOLUTION EXPRESSING THE WILLINGNESS

## OF THE CITY OF \_\_\_\_\_ TO COOPERATE IN A PROGRAM REGARDING WARNING SIGNS AT BRIDGES

WHEREAS, the 1978 Surface Transportation Assistance Act allows participating Federal-Aid funds for the erection of warning signs at public highway bridges that are limited by weight, and

WHEREAS, there may be bridges under the City's jurisdiction that should have warning signs placed regarding weight limit restrictions, and

WHEREAS, it is the intent of the City to comply with the National Bridge Inspection Standards as administered by the Arkansas Department of Transportation (ARDOT) and described in the manual entitled "Local Government Procedures for Compliance With The National Bridge Inspection Standards", hereafter referred to as the "Local Government Compliance Manual", and

WHEREAS, this program has been approved by the ARDOT and the Federal Highway Administration (FHWA) for the installation of the necessary load limit signs, funded in part with City funds and part with Federal funds, and

WHEREAS, this Resolution supersedes all previous agreements regarding reimbursement for the installation of warning signs at bridges with restrictive weightlimits,

NOW THEREFORE BE IT RESOLVED THAT:

1. The City intends to participate in this program as explained in the "Local Government Compliance Manual".

2.As the City installs the load limit sign(s) at the bridge locations designated by the ARDOT and in accordance with the specifications stated in the "Manual On Uniform Traffic Control Devices", the ARDOT will bill the City for twenty percent (20%) of the material costs. The City agrees to pay one hundred percent (100%) of the material costs if the installation and written notification is not made within one month from the date of material requisition.

3. The City may obtain bridge weight limit signing materials from the ARDOT not only for initial posting, but also for replacement signing or altered load limit signing.

4.Upon completion of the sign installation, the City will maintain the sign(s).

5.The City agrees to return to the ARDOT an annual certification agreement regarding bridge posting and closing status. As a supplement to this certification agreement, the ARDOT will provide to the City a current list of bridges requiring posting or closing for verification and return to the ARDOT.

THIS RESOLUTION adopted this day of \_\_\_\_\_, .

MAYOR

ATTEST: \_\_\_\_\_

(SEAL)

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IN THE \_\_\_\_\_COUNTY COURT

## <u>ORDER</u>

Now on this day comes for consideration the matter of load posting deficient county bridges as required by the National Bridge Inspection Standards (NBIS) in order to prevent the loss of Federal Aid Highway funds to the County government.

And it appears to the Court that this project has been approved by the Arkansas Department of Transportation (ARDOT) and the Federal Highway Administration (FHWA) for the installation of the necessary load limit signs as required by the NBIS funded in part with County funds and part with Federal funds.

It is therefore considered, ordered and adjudged by the Court that this County will agree to install the load limit signs at the required locations designated by the ARDOT and to the specifications stated in the "Manual On Uniform Traffic Control Devices" for the agreed price of twenty percent (20%) of the materials cost. The FHWA will provide eighty percent (80%) of the materials cost. Should the County fail to reimburse the ARDOT for their twenty percent (20%) share when billed, the ARDOT may cause this deficiency to be withheld from the allotment of gasoline tax returnable to the County, commonly called the County Turnback Fund. The County agrees to pay one hundred percent (100%) of material costs if installation and notification is not made within one month from the date of material requisition. This page intentionally left blank.

Upon completion of the sign material installations, the County agrees to maintain the signs in accordance with NBIS regulations. The County agrees to return to the ARDOT an annual certification agreement regarding bridge posting and closing status. It is further agreed, this Court Order supersedes all previous agreements regarding reimbursement for the installation of warning signs at bridges with restrictive weight limits.

County Judge

Date

 I,\_\_\_\_\_\_County Clerk, do hereby certify that the foregoing order was duly signed on the day of\_\_\_\_\_, and the same is recorded in Record Book\_\_\_\_\_on page\_\_\_\_\_of the records of\_\_\_\_\_County.

County Clerk

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Rev., 9/2017 NBIS-Form VIII

# ARKANSAS' BRIDGE INSPECTION PROGRAM FOR LOCAL GOVERNMENTS

# **Bridge Revisions Affecting Inventory Data**

# \*\*\* NOT FOR USE IN BRIDGE WEIGHT LIMIT SIGN REQUISITION OR CERTIFICATION \*\*\*

	Date ** Recommended Work Action Performed (ARDO'T Use Only)		
Official's Signature:	Description of Work Performed		
County or City Name:	<ul> <li>* Route Number or Name and Feature Under Bridge</li> </ul>		
Ŭ	* Bridge Number		

\* Refer to current "Bridge Inventory/Posting Certification" Report or other ARDOT notification (Maintenance Needs report, letter, etc...)

\*\* Recommended Actions by ARDOT District Office:

1 = Schedule Bridge Inspection and update database with revised inspection data.

2 = Work performed does not necessitate additional inspection (No Further action Taken)

PLEASE SUBMIT THE COMPLETED FORM PROMPTLY TO YOUR ARDOT DISTRICT CONSTRUCTION ENGINEER

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Rev., 9/2017 NBIS-Form VIII

# **ARKANSAS' BRIDGE INSPECTION PROGRAM** FOR LOCAL GOVERNMENTS

# **Bridge Revisions Affecting Inventory Data**

\*\*\* NOT FOR USE IN BRIDGE WEIGHT LIMIT SIGN REQUISITION OR CERTIFICATION \*\*\*

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$\bigcirc$	County or City Name: $\mathcal{D}_{0}$	Vila County	Official's Signature:	Linda Senora	mora	
* Bridge	* Route Number or Name			I	Date	** Recommended
Number		D	Description of Work Performed	<u> </u>	Work	Action
	Feature Under Bridge			Perl	formed (	Performed (ARDOT Use Only)
27550	27550   Co Rt 24 (Lizard Rd.)	Bridge remov	Bridge removed & replaced at existing location		8/22/17	
	Lizard Creek					
27450	27450   Co Rt 26 (Abuelo Trl.)	Repaired mus	Repaired mushroomed pile#1 on Bt. 3	/6	9/6/17	
	Grand Ditch					
27455	27455   Co R† 15 (Banana Creek Rd.)	Added 3 in. c	Added 3 in. asphalt overlay on existing deck		9/20/17	
	Banana Creek					

\* Refer to current "Bridge Inventory/Posting Certification" Report or other ARDOT notification (Maintenance Needs report, letter, etc...)

\*\* Recommended Actions by ARDOT District Office:

1 = Schedule Bridge Inspection and update database with revised inspection data

2 = Work performed does not necessitate reinspection (No Further Action Taken)

PLEASE SUBMIT THE COMPLETED FORM PROMPTLY TO YOUR ARDOT DISTRICT CONSTRUCTION ENGINEER

Rev., 9/2017 NBIS-Form VIII

# **ARKANSAS' BRIDGE INSPECTION PROGRAM** FOR LOCAL GOVERNMENTS

# **Bridge Revisions Affecting Inventory Data**

\*\*\* NOT FOR USE IN BRIDGE WEIGHT LIMIT SIGN REQUISITION OR CERTIFICATION \*\*\*

Hans Gruber Official's Signature:  $\mathcal{D}_{amenville}$ County or City Name:

* Bridge Number	* Route Number or Name and Feature Under Bridge	Description of Work Performed	Date Work Performed	Date ** Recommended Work Action Performed (ARDOT Use Only)
14444	14444 Dresden Dr./Snake Creek	Replaced broken stringers in Spans 1 & 2	5/21/17	
M1428	M1428 Rhineland Cir./Ditch	Widened bridge from 12 ft. to 22 ft.	6/25/17	
27777	27777   Stuttgart Pl. / Toad Creek	Physically closed bridge to traffic with barricade 6/5/17	6/5/17	

\* Refer to current "Bridge Inventory/Posting Certification" Report or other ARDOT notification (Maintenance Needs report, letter, etc...)

\*\* Recommended Actions by ARDOT District Office:

1 = Schedule Bridge Inspection and update database with revised inspection data.

2 = Work performed does not necessitate additional inspection (No Further Action Taken)

PLEASE SUBMIT THE COMPLETED FORM PROMPTLY TO YOUR ARDOT DISTRICT CONSTRUCTION ENGINEER

#### **Examples of NBIS - Form VIII Utilization**

The following list is intended to provide typical examples when revisions to an existing highway bridge should be reported on Form VIII and promptly forwarded to the District Construction Engineer by mail, fax, or scanned and attached to an email. The list is not intended as all inclusive, but does serve as a guide for general classes of revisions to be reported.

Complete and submit Form VIII when:

- 1. Bridge physically closed to traffic.
- 2. Bridge removed and not replaced (eliminated).
- 3. Bridge removed and replaced at existing location.
- 4. Existing bridge widened and/or length changed.
- 5. Bridge constructed at new location.
- 6. Existing deck and/or stringer(s) replaced or strengthened.
- 7. Existing pier(s)/bent(s)/abutment(s) replaced or strengthened.
- 8. Existing pile(s)/column(s) replaced or strengthened.
- 9. Additional pier(s)/bent(s) added to existing structure.
- 10. Additional surfacing (asphalt, gravel, concrete, timber) added over existing deck.
- 11. Existing bridge damaged by manmade or natural causes (i. e., burned, streambed eroded, accident damage).
- 12. Accumulated debris/drift removed from bridge channel.

<u>Note</u>: Updates to bridge information can be made by email, fax, or a letter to the District Construction as one prefers.

**BRIDGE WEIGHT LIMIT SIGNS** 

K-1

THESE MATERIALS MUST BE INSTALLED AND THIS FORM SIGNED AND RETURNED WITHIN ONE MONTH OR THE AGENCY WILL BE

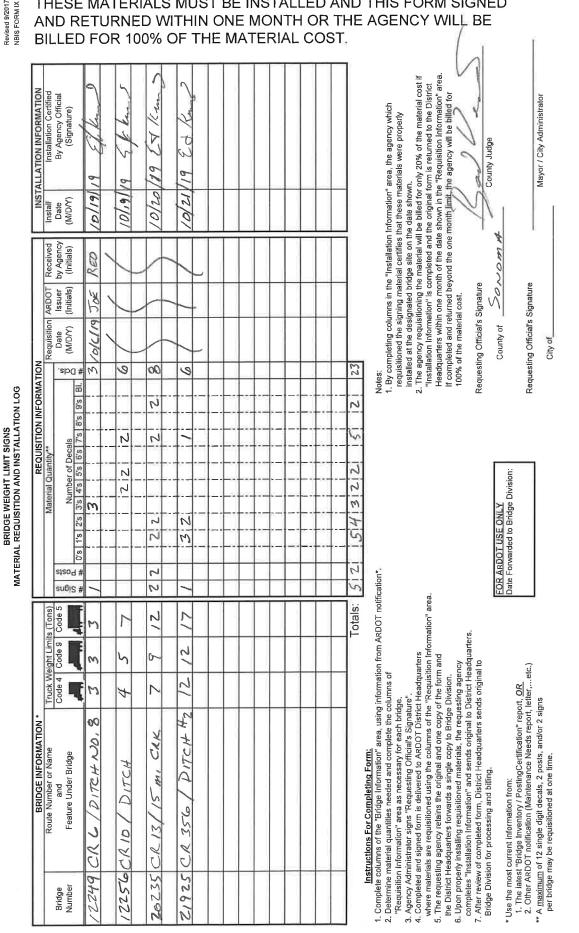
Revised 9/2017 NBIS FORM IX

Revised 9/2017 NBIS FORM IX AND RETURNED WITHIN ONE MONTH OR THE AGENCY WILL BE BILLED FOR 100% OF THE MATERIAL COST. Headquarters within one month of the date shown in the "Requisition Information" area. 2. The agency requisitioning the material will be billed for only 20% of the material cost if "Installation Information" is completed and the original form is returned to the District INSTALLATION INFORMATION Installation Certified If completed and returned beyond the one month limit, the agency will be billed for By Agency Official Mayor / City Administrator 1. By completing columns in the "Installation Information" area, the agency which (Signature) requisitioned the signing material certifies that these materials were properly installed at the designated bridge site on the date shown. County Judge å Date (M/D/Y) Install ¢ by Agency (Initials) Received Sowom 200 Requesting Official's Signature Requesting Official's Signature ARDOT (Initials) 10% Issuer 100% of the material cost. 0/11/0 Requisition County of (M/D/W) Date City of 9 REQUISITION INFORMATION 3 00 9 53 # Dcla Notes: HH. BRIDGE WEIGHT LIMIT SIGNS MATERIAL REQUISITION AND INSTALLATION LOG 9's N N 8's 5 6's 7's N N Number of Decals Material Quantity 31212 4's 5's N FOR ARDOT USE ONLY Date Forwarded to Bridge Division: 2 3'5 m 2'S 54 N 2 2 3 1's 0's 5 2 sisoq # N Complete columns of the "Bridge Information" area, using information from ARDOT notification\* subis # 2 where materials are requisitioned using the columns of the "Requisition Information" area. otals: Truck Weight Limits (Tons N 1 Code ſ Upon properly installing requisitioned materials, the requesting agency completes "Installation Information" and sends original to District Headquarters.
 After review of completed form, District Headquarters sends original to Code 9 2 4. Completed and signed form is delivered to ARDOT District Headquarters 5 6 5. The requesting agency retains the original and one copy of the form and 3 The latest "Bridge Inventory / PostingCertification" report, <u>OR</u>
 Other ARDOT notification (Maintenance Needs report, letter,...stc.) Determine material quantities needed and complete the columns of "Requisition Information" area as necessary for each bridge. the District Headquarters forwards a single copy to Bridge Division. Code 4 N Ţ M 4 \*\* A <u>maximum</u> of 12 single digit decals, 2 posts, and/or 2 signs Agency Administrator signs "Requesting Official's Signature £ 00 BRIDGE INFORMATION Route Number or Name CAK DITCH DITCHNO Instructions For Completing Form: Feature Under Bridge per bridge may be requisitioned at one time. DITCH 15 mi Bridge Division for processing and billing. Use the most current information from: and 356 J CR 13, 2256CR10 S S より 52612 20235 2249 Bridge Number N

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EXAMPLE (BEFORE MATERIAL INSTALLATION)

#### THESE MATERIALS MUST BE INSTALLED AND THIS FORM SIGNED



EXAMPLE (AFTER MATERIAL INSTALLATION)

#### THESE MATERIALS MUST BE INSTALLED AND THIS FORM SIGNED AND RETURNED WITHIN ONE MONTH OR THE AGENCY WILL BE

Revised 9/2017

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Page 1 of 3

### BRIDGE INVENTORY / POSTING CERTIFICATION COUNTY OWNED STRUCTURES DISTRICT - 11; COUNTY - GILA

August 29, 2019

Xiew No.       Steel Ortho       51       19.7       Leg         0.31 Mi S SH146-Stuttgart       Steel Ortho       51       19.7       6         0.31 Mi S SH146-Stuttgart       Conc T-Beam       118       27.6       Leg         5.0 Mi S SH146-Stuttgart       Conc Culv       37       0.0       Leg         5.0 Mi S SH 130-Stuttgart       Steel Ortho       89       18.0       Leg         0.75 Mi E SH 130-Stuttgart       Steel Ortho       89       18.0       Leg         0.75 Mi E SH 130-Almyra       Steel Ortho       89       18.0       Leg         0.75 Mi E SH 130-Almyra       Steel Ortho       89       18.0       Leg         0.75 Mi E US165-LodgeCmr       Timber Gitder       30       16.4       9         0.5 Mi E US165-LodgeCmr       Steel Ortho       89.3       20.0       Leg         0.5 Mi E US165-LodgeCmr       Steel Ortho       89.3       20.0       Leg         0.5 Mi B US165-LodgeCmr       Steel Ortho       89.3       20.0       Leg         2.1 Mi S US164       Steel Ortho       89.3       20.0       Leg         2.1 Mi S US165-LodgeCmr       Steel Ortho       89.3       16.4       9         0.5 Mi N Main St-Gillett	Creek5.4 Mi N USI65-LodgeCorntSt.Little LaGrue Bayou0.31 Mi S SH146-StuttgartCorElm Prong Mill Bayou5.0 Mi S SH 130-YoderCLittle Lagrue Bayou1.7 Mi N SH 130-StuttgartCLittle Lagrue Bayou0.75 Mi S SH 130-StuttgartSt.Wildcat Ditch0.75 Mi W US165-LodgeCrnrStrWildcat Ditch0.5 Mi W US165-LodgeCrnrStrCreek0.5 Mi W US165-LodgeCrnrStrPoint Deluce Bayou0.5 Mi B US 165-LodgeCrnrStrPoint Deluce Bayou0.5 Mi B US 165-LodgeCrnrStrPoint Deluce Bayou0.5 Mi B US 165-LodgeCrnrStrPoint Deluce Bayou2.1 Mi E US 165-LodgeCrnrStrFlag Lake Sough0.3 Mi N Main St-GillettCLittle Post Bayou2.11 Mi E US 165-GillettCLittle Post Bayou2.11 Mi E US 165-GillettStrCancy Bayou2.07 W SH 17-DeluceTimPoint Deluce Bayou1.3 MI N SH 44-LaFargueStrPoint Deluce Bayou1.3 MI N SH 44-LaFargueStr	<ul> <li>5.0 MJ S SH 130</li> <li>1.7 Mi N SH 130</li> <li>0.5 Mi N USI65-1</li> <li>0.5 Mi W USI65-1</li> <li>0.5 Mi E US165-</li> <li>0.5 Mi B US 165</li> <li>0.5 Mi B US 165</li> <li>0.5 Mi B US 165</li> <li>2.1 Mi E US 16</li> <li>2.11 Mi B US 16</li> <li>1.3 MI N SH 44</li> <li>2.00 W SH 17-</li> <li>1.3 MI N SH 44</li> </ul>
		Elm Prong Mill Bayou       Little Lagrue Bayou       Wildcat Ditch       Kings Bayou       Creck       Point Deluce Bayou       Flag Lake Sough       Little Post Bayou       Little Post Bayou       Cancy Bayou       Williams Branch       Point Deluce Bayou
South Yoder KdINorth Tower RdEVice RdEKY Club LnGPhelps RdIDoughboy RdBGander Street RdHOld Post RdAShirley Owen RdAWoodrow T RdAHetcher Levee RdBHesser Levee RdB	south Yoder Kd North Tower Rd Vice Rd KY Club Ln Phelps Rd Doughboy Rd Gander Street Rd Old Post Rd Shirley Owen Rd Woodrow T Rd Fletcher Levee Rd Hesser Levee Rd	

Page 3 of 3

### BRIDGE INVENTORY / POSTING CERTIFICATION COUNTY OWNED STRUCTURES DISTRICT - 11; COUNTY - GILA

August 29, 2019

							1						SIDC13
		NUMBER REMARKS	7	>		>	A00 516-1			7	>	7	21501 CLOSEN BLIDGER
	BRIDGE	NUMBER	21502	10108	04484	22925	10114	21048	21194	23998	10110	22711	21501
REQ'D POSTING (TONS)	YPE	Code 5	8	30	Legal	20	14	Legal	Legal	31	19	22	7
NITZOT	VEHICLE TYPE	Code 9	8	24	Legal	19	6	Legal	Legal	23	15	15	5
REQ'D 1	ΛE	Code 4	7	17	Legal	18	80	Legal	Legal	19	11	13	S
GE	SIONS	<b>HLLDIW</b>	17.4	16.1	27.9	19.0	15.4	18.7	18.7	22.6	16.1	17.4	18.0
BRIDGE	DIMENSIONS	LENGTH WIDTH Code 4 Code 9 Code 5	90	24	200	89	30	54	45	30.8	31	30	25
	MAIN SPAN	MATERIAL & TYPE	Steel Ortho	Timber Girder	Steel Girder	Steel Ortho	Timber Girder	Steel Ortho	Steel Ortho	Steel Ortho	Timber Girder	Timber Girder	Steel Girder
	いいたかでもあり	LOCATION	0.30 Mi W SH 13-Humphrcy	1.91 Mi S US165-LodgeCorn	4.0 Mi W US 165-LodgeCorn	0.57 Mi E CR 77-StCharles	0.7 Mi S SH 1-St. Charles	0.4 Mi W SH 17	3.0 Mi N US165-LodgeCornr	0.9 Mi W CR408-LodgeCrnr	0.16 Mi E JeffCo-BayouMet	0.01 Mi E CR 33(Yoder Rd)	1.0 Mi W SH 130-Almyra
	FEATURE	UNDER BRIDGE	Crooked Creek	Creek	Bayou Meto	Tarleton Creek	Bass Creek	Tarleton Creek	Hurricane Bayou (Canal)	Hurricane Bayou	Cross Bayon	Elm Prong Mill Bayou	Fish Lake Ditch
	MAP	ZONE	ц	IJ	ტ	υ	υ	U	I	I	IJ	Ι	Ι
	OTHER ROUTE	DESIGNATION	Wilson Lanc	Lumsden Rd	Cox Cypress Rd	Whitmore Rd	Old Highway 17	Padgett Levec Rd	Frownfelter Rd	Wolf Rd	Long Bell Rd	Seemore Rd	Sebree Rd
ARDOT	ROUTE	NO.	287	301	312	375	381	385	408	411	415	416	431

### This signature certifies that:

\* I have reviewed my agency's Bridge Inventory / Posting Certification report for bridge posting or closure requirements and initialed each page to indicate this review.

I have taken any necessary action to properly post or close the bridges according to the values indicated on the report or as notified otherwise.

I understand that the Federal Highway Administration (FHWA) may make random on-site inspections to verify proper load posting or bridge closure.

\* I agree that failure to sign, date and return this report to the ARDOT District Headquarters by December 31st will result in withholding of Federal Highway funds for future construction projects in my agency's jurisdiction, until the time that the report is submitted as required.

County Judge

11-2-2019 Date Signed

This page reviewed 🟒

EXAMPLE (Last page)

L-2