

# ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

## REQUEST FOR LETTERS OF INTEREST

Notice is hereby given that the Arkansas State Highway and Transportation Department (Department) is seeking letters of interest from qualified architectural firms to provide professional services to assess existing building structures and recommend improvements, and to develop construction plans and specifications for various sites statewide. The work will generally consist of the following:

The architectural assessments will initially include the existing structural and functional conditions of the 10-story Central Offices Building in Little Rock, Arkansas and the District 5 Headquarters Complex in Batesville, Arkansas. The assessments will incorporate the needs of the Department and should consider the ability to maintain occupancy in parts of the buildings during remodeling. Remodeled and/or additional elevators and new building construction may be necessary. Concept studies summarizing the findings and providing remodeling recommendations and estimated costs for each site will be developed. Other sites may be added upon approval.

Construction plans and specifications will initially be developed for Welcome Centers on U.S. 71 at Red River near Texarkana, Arkansas and on U.S. 65 in Harrison, Arkansas, and five Tourist Information Centers at existing rest area locations to be determined. Plan development consists of providing complete architectural and engineering design, architectural drawings, and contract documents. This may include one or more of the following elements: site development, structural, mechanical, electrical, and plumbing. Plan development for the Central Offices Building, District 5 Headquarters Complex, or other sites may be added upon approval.

A letter of interest, together with primary contact information and Architect-Engineer Qualifications Standard Form 330 Parts I and II available at [http://arkansashighways.com/consultant\\_services/advertisements/sf330\\_e2014-10-31.pdf](http://arkansashighways.com/consultant_services/advertisements/sf330_e2014-10-31.pdf) should be addressed to:

Ralph Hall  
Deputy Director and Chief Engineer  
Arkansas State Highway and Transportation Department  
P.O. Box 2261, Little Rock, AR 72203-2261  
or  
10324 Interstate 30, Little Rock, AR 72209

Five (5) sets of paper responses and a copy in pdf format on a Compact Disc (CD) must be received no later than 3:00 p.m. (CST) on February 19, 2014. Any responses received after this deadline will not be considered.

After a review of all letters of interest received, selected firms will be furnished a scope of work and requested to submit proposals for accomplishing the work.

The Arkansas State Highway and Transportation Department (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to EEO/DBE Section Head (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: EEO/DBE\_Section\_Head@ahtd.ar.gov. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.