

ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

REQUEST FOR LETTERS OF INTEREST

Notice is hereby given that the Arkansas State Highway and Transportation Department (Department) is seeking letters of interest from qualified consulting firms to assist the Department in the development of a Local Public Agency (LPA) project manual that provides detailed guidance on procedures associated with managing the development and construction for federally funded projects in Arkansas.

The work will generally consist of developing policy and procedures for the manual, surveying Department staff to assist in development of the manual, surveying local agencies regarding their desires and needs for the LPA Manual, enhancing the current version of the Department's LPA Manual and creating an online electronic version of the manual.

A letter of interest, together with primary contact information, should be addressed to:

Emanuel Banks
Deputy Director and Chief Engineer
Arkansas State Highway and Transportation Department
P.O. Box 2261, Little Rock, AR 72203-2261
or
10324 Interstate 30, Little Rock, AR 72209

Four (4) sets of paper responses and a copy in pdf format on a Compact Disc (CD) must be received no later than 4:00 p.m. (CST) on November 20, 2015. Any responses received after this deadline will not be considered.

After a review of all letters of interest received, selected firms will be furnished a scope of work and requested to submit proposals for accomplishing the work.

The Department complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to Joanna McFadden, Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: joanna.mcfadden@arkansashighways.com. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.