

## ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

### REQUEST FOR LETTERS OF INTEREST

Notice is hereby given that the Arkansas State Highway and Transportation Department (Department) is seeking letters of interest from qualified firms to collect condition data for pavements and other transportation assets along various highways in Arkansas. The services will be on an as-needed basis for a period of three years.

The work will generally consist of the following work:

- Automated Pavement Condition Data Collection
  - International Roughness Index (IRI)
  - Rutting
  - Faulting
  - 3D Cracking
  - Macro Texture
  - Right of Way Imagery
  - 3D Pavement Imagery
  - Roadway Geometry
- Other services related to Transportation Asset Inventory and Condition

The letter of interest shall include the following information.

- A single-page cover letter that clearly states the task.
- Proposed organizational chart that includes key personnel, including the primary contact.
- Description of the qualification of proposed project manager(s) and key personnel (prime and sub consultant). This information shall be limited to two (2) pages, 8.5" x 11" paper, with minimum 11-point font for each task.
- Architect-Engineer Qualifications Standard Form 330 Parts I and II  
[http://www.arkansashighways.com/consultant\\_services/SF330-13a\\_11-30-17.pdf](http://www.arkansashighways.com/consultant_services/SF330-13a_11-30-17.pdf)

The letter of interest shall be addressed to:

Mr. Emanuel Banks  
Deputy Director and Chief Engineer  
Arkansas State Highway and Transportation Department  
P.O. Box 2261, Little Rock, AR 72203-2261  
or  
10324 Interstate 30, Little Rock, AR 72209

Three (3) sets of paper responses and a copy in PDF format on a Compact Disc (CD) must be received no later than 4:00 p.m. (CDT) on October 28, 2016. Any responses received after that deadline will not be considered.

The consultant selection for this letter of interest will follow the Department's *Consultant Selection Procedures 05/27/2010*. After a review of all letters of interest received, selected firms will be furnished a scope of work and be requested to submit proposals for accomplishing the work. Final selection will be announced following the Arkansas State Highway Commission action in April 2017. Additional information may be found under the Consultant Services page on the Department's website.

The Department complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national

origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to Joanna P. McFadden, Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: [joanna.mcfadden@ahtd.ar.gov](mailto:joanna.mcfadden@ahtd.ar.gov).

Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.