

The AHTD CENTERLINE

Volume 7, Number 1 • January 22, 1998

Commission Regional Meetings In Progress



The Arkansas State Highway Commission is continuing its series of **REGIONAL MEETINGS** to discuss Arkansas' highway needs. All meetings will begin at 7:00 p.m. Citizen input is an essential part of addressing our transportation needs. Department employees are encouraged to attend.

WEST MEMPHIS

Thursday, January 22, 1998
Eugene Woods Civic Center
212 West Polk

TEXARKANA

Tuesday, February 3, 1998
Southwest Arkansas
Electric Cooperative
2904 East 9th St.

RUSSELLVILLE

Thursday, February 5, 1998
Gardner Jr. High School Auditorium
1000 South Arkansas Avenue

EL DORADO

Tuesday, February 10, 1998
Kings Inn Conference Center
1920 Junction City Road

MONTICELLO

Tuesday, February 17, 1998
Monticello Jr. High School
Auditorium
Clyde Ross Drive

HOT SPRINGS

Tuesday, March 3, 1998
Hot Springs High School Auditorium
701 Emory Street

BATESVILLE

Thursday, March 5, 1998
Lyon College Brown Chapel
2300 Highland

FORT SMITH

Monday, March 9, 1998
Westark Community College
Breedlove Auditorium
5210 Grand Avenue

SPRINGDALE

Tuesday, March 10, 1998
The Jones Center for Families Chapel
922 East Emma Avenue

FORREST CITY

Tuesday, March 17, 1998
East Arkansas Community College
1700 Newcastle

MENA

Thursday, March 19, 1998
Mena Middle School Auditorium
304 Mena Street

LITTLE ROCK

Tuesday, March 31, 1998
AHTD Auditorium
10324 Interstate 30
I-30 at Baseline Road

Sick Leave Policy Revision

Effective January 5, 1998

Sick leave is provided to eligible employees in the Department at a rate of one day per month beginning with their first month of employment. Regular full-time employees are eligible for sick leave after one month of continuous service.

Sick leave may be used for:

- Personal illness.
- Pregnancy care and follow-up.
- Physician and chiropractic appointments.
- Dental appointments.
- To care for the employee's spouse, mother, mother-in-law, father, father-in-law, daughter, daughter-in-law, son, son-in-law, brother, brother-in-law, sister, sister-in-law, grandmother, grandfather, or grandchildren with an illness.
- Tending to the death of an employee's spouse, mother, mother-in-law, father, father-in-law, daughter, daughter-in-law, son, son-in-law, brother, brother-in-law, sister, sister-in-law, grandmother, grandfather, or grandchildren.

Employees are required to disclose the nature of their need for sick leave, and should request sick leave in advance if the need is foreseeable. If the reason for leave qualifies for protected leave under the Family and Medical Leave Act, it will be designated on the leave card.

Employees may not use sick leave to miss time at the Department in order to pursue employment or voluntary services elsewhere.

Providing false information regarding sick leave is prohibited and will be the basis for discipline up to and including termination.

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Published monthly by and for employees of the Arkansas State Highway and Transportation Department as a medium of departmental news and other information. Correspondence and materials should be directed to the Public Affairs Office, 10324 Interstate 30, Room 1002, P.O. Box 2261, Little Rock, Arkansas 72203-2261, (501) 569-2227.

ARKANSAS STATE HIGHWAY COMMISSION
BOBBY HOPPER, CHAIRMAN
HERBY BRANSCUM, JR., VICE CHAIRMAN
JOHN "M" LIPTON
J.W. "BUDDY" BENAFIELD
MARY P. "PRISSY" HICKERSON

DAN FLOWERS
DIRECTOR OF HIGHWAYS AND TRANSPORTATION

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George Washington's Birthday

Monday, February 16, 1998 is a state holiday for Highway and Transportation Department employees in observance of Washington's Birthday.

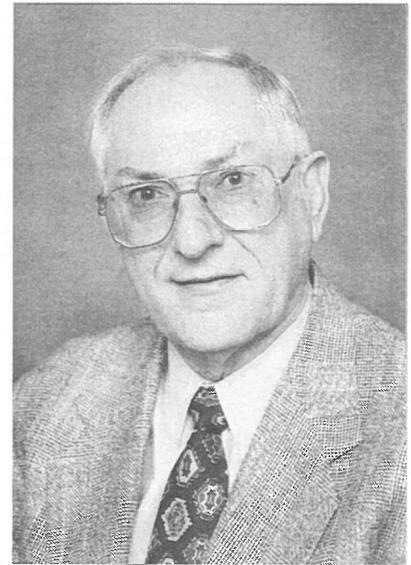
All work will be suspended except in cases of emergency.



Jim Trost Promoted To District 2 Construction Engineer

Effective January 1, 1998, Jim Trost, Staff Construction Engineer in the Construction Division, assumed the duties and responsibilities of District 2 Construction Engineer at Pine Bluff.

Trost is a civil engineering graduate of the University of Arkansas and is a registered professional engineer. Prior to his Construction Division assignment he was employed in the Surveys Division and has 32 years service with the Department.



Catastrophic Leave Donations

Employees are reminded that vacation leave balances which exceed the maximum carry-over may be donated to the Catastrophic Leave Program. These donations must reach the Human Resources Division before March 31, 1998. Contact Carol Ward at 501-569-2296 for further information.

First Phase of Central Office Complex Security System In Effect

The first phase of the security system for the Central Office complex was activated on Tuesday, January 20 at 5:00 p.m. The buildings are now locked between the hours of 5:00 p.m. to 7:00 a.m. on work days and twenty-four hours each day on weekends and holidays. Entry into the buildings during those hours is restricted. On all days, there is a twenty-four hour restricted access to Computer Services, located on the third floor of the main building.

Health Insurance ID Cards and Hartford Life Insurance Policies

Employees who have health insurance through the Department should now be receiving identification cards in the mail. If you have not received your card contact the Central Office Insurance Section at 501-569-2417

Also the Hartford Company is in the process of mailing life insurance policies to employees. If you signed up for life insurance through the Hartford Company last July and have not received your policy contact the AHTD Central Office Insurance Section.

AHTD PEOPLE



NEW EMPLOYEES

Bridge

Bryan Freeling, Civil Engineering Technician

District 1

Pamela Bunch, General Laborer

District 2

Tim Sanders, General Laborer

District 5

Raymond Rector, Brian Stone, Johnie Goodman, Single Axle Truck Drivers

District 6

Bert Gatlin, Single Axle Truck Dr.

PROMOTIONS

Equipment and Procurement
Mark Holloman, Buyer

Highway Police

David Harris, Patrol Officer 1st Cl.

Maintenance

Kevin Evans, Bridge Repairer I;
Nathan Hawthorn, Bridge Painter I;
Thomas Baker, Pavement Profiler Opr.;
Michael Brown, Traffic Investigator;
Michael Crumley, Single Axle Truck Dr.;
Gary Grady, Striper Helper

District 1

John Barefield, Joyce Davenport, Sandra Davenport, Dena Robinson, Single Axle Truck Drivers;
David Forrester, Jerry Gorman, Maintenance Aides II;
Anthony Lewis, Multi-Axle Truck Dr.;
John McMickle, Resident Engineer;
Thomas Rains, Const. Field Engr. I

District 2

Anderson Williams, Multi-Axle Truck Dr.

District 3

Anita Lummus, Multi-Axle Truck Dr.;
Kelvin Vines, Adv. Const. Field Engr.

District 4

Terry Robinson, Motor Patrol Opr.

District 5

Bruce Fick, Single Axle Truck Dr.

District 6

Kenneth Barbian, Backhoe/Front End Loader Operator;
Alma Dandridge, Maint. Aide II;
William Lindsey, Const. Aide III;
Julia Morrison, Area Hdqts. Attd.;
Deon Pickens, Brenda Webb, Single Axle Truck Drivers

District 8

Shawn Goodwin, Dorothy Ledford, Single Axle Truck Drivers

District 9

Anna Marshall, Inspector

District 10

Jerry Brown, Station Attendant II;
Shelley Knuckles, Single Axle Truck Dr.;
Willie Mitchell, Area Hdqts. Attendant

SERVICE

35 Years

Barbara Croswell, State Aid Office Administrative Assistant V;
Richard Stuart, D-10 Construction Project Coordinator

30 Years

Robert Murdoch, D-8 Sealing Job Superintendent

25 Years

Joe Black, Jr., AHP Sergeant;
Michael Shaw, Computer Services Assistant Division Head

20 Years

Guy Ashenberger, E&P Buyer;
Melvie Rippond, Fiscal Services Admin. Aide IV;

Doyle Crouch, AHP Corporal;
Ruth Foggo, P&R Research Assistant;

James Turner, D-6 Sr. Inspector;
Kenneth George, D-8 Backhoe/Front End Loader Operator

15 Years

Eugene Rachel, D-2 Multi-Axle Truck Driver

10 Years

Sidney Foggo, Computer Services Automation Engineer III;
Timothy Choate, AHP Patrol Officer 1st Class;
Ricky Evans, AHP Corporal;
Joel Kennedy, AHP Guard;
Ron Easterling, Human Resources Skill Trades Trainee;
Michael Benson, D-2 Resident Engr.;
Robert Laughard, D-3 Const. Aide II;
Jim Huffaker, D-4 Maint. Aide I;
Quinn Whitelow, D-5 Maint. Aide I;
Janet Eifling, D-6 Area Hdqts. Attd.;
Lillian Ledbetter, D-7 Area Hdqts. Attd.;
Regina Colclough, D-8 Receptionist;
Randall Keef, D-9 Backhoe/Front End Loader Opr.;
Robert Kelley, D-9 Backhoe/Front End Loader Opr.;
Billy Roberts, D-9 Storeroom Asst. I;
Christopher Allbritton, D-10 Const. Aide I

5 Years

Michael Blackwood, D-3 Single Axle Truck Dr.;
Larry Brazil, D-8 Backhoe/Front End Loader Opr.

RETIREMENTS

Jimmie Bowerman, District 4 Motor Patrol Operator, retired October 15, 1997 with 29+ years service.

Jimmy Henley, District 5 Single Axle Truck Driver, retired December 18, 1997 with 30+ years service.