

ARKANSAS STATE HIGHWAY
AND
TRANSPORTATION DEPARTMENT

Scott E. Bennett
Director
Telephone (501) 569-2000
Voice/TTY 711



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Telefax (501) 569-2400
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RE: Billboard Sign Control Program

Dear Sir/Madam:

Thank you for your inquiry pertaining to the Department's Billboard Sign Control Program. Enclosed are the permit application and information requested.

Each application must be fully answered, signed, and **must** include the following:

- Check or money order payable to AHTD-Beautification, for the \$40 application fee.
- Written permission signed by the landowner and dated within 30 days of the application date, allowing the erection and/or maintenance of the sign on the property.
- A copy of your city building or sign permit, dated within 30 days of the application date, **indicating the zoning classification of the property**. If no city building or sign permit is required, submit a signed statement from the city **indicating the zoning classification of the property and that no city permit is required**.
- A detailed diagram indicating the exact location of the **stake** that has been placed where the sign will be erected, with distances in feet from the nearest building or other landmark.

Please call (501) 569-2088, or write, if we may be of service.

Sincerely,

A handwritten signature in black ink that reads 'Jeff Ingram'.

Jeff Ingram
Section Head, Beautification
Environmental Division

Jl:grk

Enclosure: Billboard Application