

# **ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**

## **APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

### **Application Instructions**

This is an electronic application. Simply fill out your response in the space provided and tab to the next question. Each of your responses is limited to a set number of characters. The use of additional pages, addendums, appendices, etc. to complete responses is not allowed. You may save your application under any name you wish and reopen it at a later time. When completed, print your application, sign it, and mail the original, all required supplements, and **eleven (11) copies of this application** to the following address:

**Arkansas State Highway and Transportation Department  
Planning and Research Division  
Attn: Safe Route To Schools  
10324 Interstate 30  
Little Rock, AR 72209**

**The deadline for receipt of applications is 3:30 p.m., Wednesday, June 1, 2011. Applications received after this deadline will not be considered. No email or faxed applications will be accepted.**

### **Required Supplements**

Each application must be submitted with a copy of each of the following. **Applications submitted without these items will be considered incomplete and will not be considered for funding.**

1. A Resolution from the sponsor's governing body expressing their support of the project and indicating the individual with authority to sign Agreements and Contracts regarding the project. The Resolution needs to be attached only to the original. A sample resolution is attached to the back of this application.
2. An accurate map of your community showing the location of the project(s) and affected school(s). Please include street names. The scale of the map must be included. Your map should be no larger than 8.5 inches by 11 inches. More than one map can be submitted if necessary. Maps must be included with the original and all copies.
3. An inventory of all sidewalks within a 2-mile radius of any school for which the applicant is requesting funds. An example is attached. The inventory map should be no larger than 8.5 inches by 11 inches. More than one map may be submitted if necessary. Maps must be included with the original and all copies. A sample map is attached to the back of this application.

## **ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**

### **APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

4. Proof of project support from businesses and/or residents adjacent to your project's site. Proof can be in the form of signed petitions or letters from those affected. Lack of community support will be detrimental to your application. Include this proof only with the original of your application.
5. Proof of ownership or rights to access to the property on which your project will be constructed. This includes right-of-way controlled by the Arkansas State Highway and Transportation Department. Proof can be in the form of deeds, easements, letters of assurance, permits, etc. Include this proof only with the original of your application.
6. One copy of your Safe Routes To School Plan.
7. Digital photos of the proposed project area. 150 Dpi resolutions is recommended. Please email photos to [Kim.Sanders@arkansashighways.com](mailto:Kim.Sanders@arkansashighways.com).

**ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**  
**APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

Applicant: _____
Address: _____
City: _____
Zip: _____
Primary Contact Person: _____
Phone: _____
E-mail: _____
School or School District(s): _____
County: _____
Congressional District: _____

Please note: The maximum funding allowed for an infrastructure grant is \$300,000.

Infrastructure Project funds requested: \_\_\_\_\_

Funds from local sources: \_\_\_\_\_



***As grantee you will be required to conduct surveys provided by the National Center for Safe Routes To School. Each student in the schools that your program is intended to benefit will be surveyed. The survey forms will be provided by the Department and completed surveys will be turned in to the Department.***

# ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM

## APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING

**Note:** Cooperative arrangements between schools, school districts, or non-profits and their local governmental body must be developed prior to the submission of this application. The City will ultimately be responsible for on-going, continued maintenance of the proposed infrastructure project.

1. How many schools would this SRTS grant benefit? [Click here to enter text.](#)  
Please list all schools. [Click here to enter text.](#)
2. What grades attend these schools? (please circle) K 1 2 3 4 5 6 7 8
3. How many students live within a 2-mile radius of and attending the affected school?  
Á
4. Number of children involved in crashes with motor vehicles while walking or bicycling to or from school in the past 2 years. Injuries: \_\_\_\_\_ Fatalities: \_\_\_\_\_
5. Number of citations written by local law enforcement personnel for violating traffic laws within the affected school zone(s) in 2011. \_\_\_\_\_
6. Number of linear feet of existing sidewalks within a 2-mile radius of affected school(s). This will be based on the required sidewalk inventory. \_\_\_\_\_
7. Has your area been awarded an SRTS grant in the past? \_\_\_\_\_
  - a. If yes, what type of funding? \_\_\_\_\_ (Education Start Up or Infrastructure)
  - b. What was the amount of the funding? \$ \_\_\_\_\_
8. Is 100% of the right-of-way necessary for this project in the possession of the applicant at the time this application is submitted to the Arkansas State Highway and Transportation Department?  
YES \_\_\_\_\_  
NO \_\_\_\_\_ (**Project is not eligible for funding**)
9. Have you included proof of ownership or rights of access to the property your project will occupy? This includes right-of-way controlled by AHTD. Proof can be in the form of deeds, easements, letters of assurance, permits, etc. Proof needs to be attached to the application.  
YES \_\_\_\_\_  
NO \_\_\_\_\_ (**Project is not eligible for funding**)

**ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**

**APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

10. Are you a government body?

YES \_\_\_\_\_

NO \_\_\_\_\_

If No, you must enter into a cooperative agreement with a governmental body (your city or county) that will ultimately be responsible for on-going, continued maintenance of the proposed infrastructure project. Please provide a letter of support (from an authorized city or county official) with your application.

11. Are you applying for devices that will be placed on State Highway right-of-way or across a state highway?

YES \_\_\_\_\_

NO \_\_\_\_\_





**ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**  
**APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

I attest that the information contained in this application is truthful and correct and that the provision of false or misleading information can lead to the withdrawal of Safe Routes To School Program funding.

---

**Signature**

---

**Printed name and title**

**ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT**  
**NOTICE OF NONDISCRIMINATION**

The Arkansas State Highway and Transportation Department (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibited discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to James B. Moore, Jr., Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: [james.moore@arkansashighways.com](mailto:james.moore@arkansashighways.com). This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

## **ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**

### **APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

You are required to submit cost estimates for your proposed grant. Please fill out the budget estimate spreadsheet on the following page and include it with the application.

In an effort to help you with project cost estimates, below are typical infrastructure unit costs based on previous projects.

Sidewalks (only) -	\$45.00/linear foot
Sidewalks with curb and gutter –	\$100.00/linear foot
Flashing Beacons (solar & electric)	\$6,000.00 (includes all pay items)

Note: Be advised that the need for underground drainage can significantly increase the cost of sidewalk projects and is not included in the above unit costs.

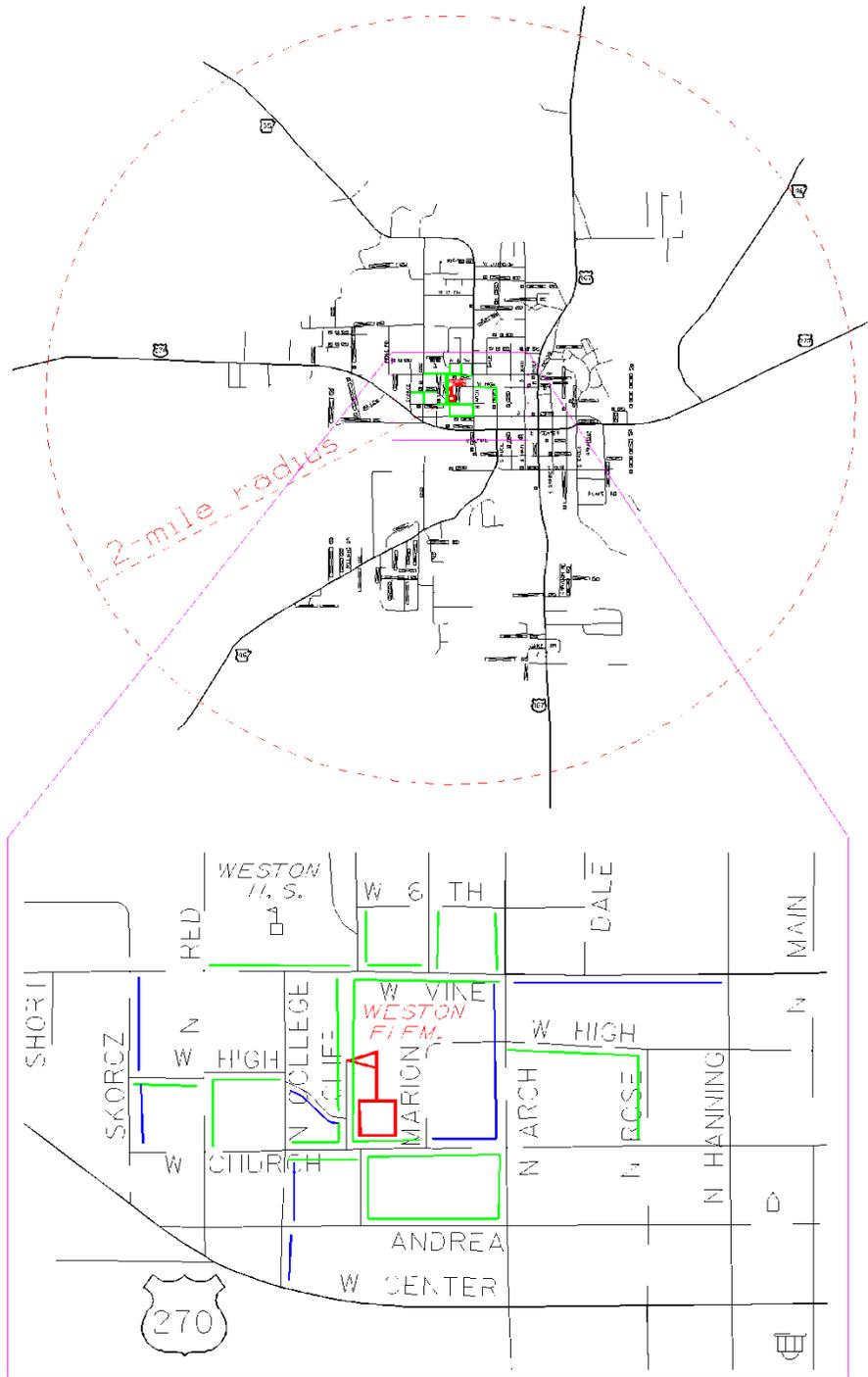
For more information on other costs, please visit our weighted averages website at <http://www.arkansashighways.com/Contract/contract.htm>. There you can find average unit prices for items needed in the construction of your project. If you have trouble accessing the site or don't find a particular item, please contact the SRTS Coordinator at 501-569-2020 at least two weeks prior to the submission deadline.

**ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**  
**APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

**Project Cost Estimate Sheet**

Line item 1	_____	\$	_____
Line item 2	_____	\$	_____
Line item 3	_____	\$	_____
Line item 4	_____	\$	_____
Line item 5	_____	\$	_____
Line item 6	_____	\$	_____
Line item 7	_____	\$	_____
Line item 8	_____	\$	_____
Line item 9	_____	\$	_____
Line item 10	_____	\$	_____
Line item 11	_____	\$	_____
Line item 12	_____	\$	_____
Line item 13	_____	\$	_____
Line item 14	_____	\$	_____
Line item 15	_____	\$	_____
Total Safe Routes To School Funds applied for \$	_____		_____

**ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**  
**APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**



EXISTING SIDEWALKS ———  
PROPOSED SIDEWALKS ———

**ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM**  
**APPLICATION FOR INFRASTRUCTURE PROJECT FUNDING**

A RESOLUTION EXPRESSING THE WILLINGNESS OF

\_\_\_\_\_  
TO UTILIZE FEDERAL-AID MONEYS

WHEREAS \_\_\_\_\_ applied for funding through the Arkansas Safe Routes To School Program to develop or improve \_\_\_\_\_, and

WHEREAS \_\_\_\_\_ understands that Federal-Aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

WHEREAS \_\_\_\_\_ understands that there will be no reimbursement for any work accomplished prior to the issuance by the Arkansas State Highway and Transportation Department of an official Notice to Proceed, and

WHEREAS this project, using federal funding, will be open and available for use by the general public and maintained by \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED BY \_\_\_\_\_ THAT:

SECTION I. \_\_\_\_\_ will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II. \_\_\_\_\_ is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: \_\_\_\_\_ pledges its full support and hereby authorizes the \_\_\_\_\_ to cooperate with the Arkansas State Highway and Transportation Department to initiate action to implement this project.

THIS RESOLUTION adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

Signed: \_\_\_\_\_

*(insert sponsor's CEO/CAO)*

ATTEST: \_\_\_\_\_

**(seal)**