

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM

APPLICATION FOR PLANNING GRANT FUNDING

Application Instructions

This is an electronic application. Simply fill out your response in the space provided and tab to the next question. Each of your responses is limited to a set number of characters. The use of additional pages, addendums, appendices, etc. to complete responses is not allowed. You may save your application under any name you wish and reopen it at a later time. When completed, print your application, sign it, and mail the original, all required supplements, and **eleven (11) copies of this application** to the following address:

**Arkansas State Highway and Transportation Department
Planning and Research Division
Attn: Safe Route To Schools
10324 Interstate 30
Little Rock, AR 72209**

The deadline for receipt of applications is 3:30 p.m., Wednesday, June 1, 2011. Applications received after this deadline will not be considered. No e-mail or faxed applications will be accepted.

Required Supplements

Each application must be submitted with a copy of each of the following. **Applications submitted without these items will be considered incomplete and will not be considered for funding.**

1. A Resolution from the sponsor's governing body expressing their support of the project and indicating the individual with authority to sign Agreements and Contracts regarding the project. The Resolution needs to be attached only to the original. A sample resolution is attached to the back of this application.
2. An accurate map of your community showing the location of all affected schools. Please include street names. The scale of the map must be included. Your map should be no larger than 8.5 inches by 11 inches. More than one map can be submitted if necessary. Maps must be included with the original and all copies.
3. An inventory of all sidewalks within a 2-mile radius of any school for which the applicant is requesting funds. An example is attached. The inventory map should be no larger than 8.5 inches by 11 inches. More than one map may be submitted if necessary. Maps must be included with the original and all copies. A sample map is attached to the back of this application.

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM
APPLICATION FOR PLANNING GRANT FUNDING

Applicant: _____

Mailing Address: _____

City: _____

Zip: _____

Primary Contact Person: _____

Phone: _____

E-mail: _____

School or School District(s): _____

County: _____

Congressional District: _____

Please note: The maximum funding allowed for a planning grant is \$3,000.

Planning Grant funds requested: _____

Funds from local sources: _____



As grantee you will be required to conduct surveys provided by the National Center for Safe Routes To School. Each student in the schools that your program is intended to benefit will be surveyed. The survey forms will be provided by the Department and completed surveys will be turned in to the Department.

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM

APPLICATION FOR PLANNING GRANT FUNDING

1. How many schools would this SRTS grant benefit? _____

Please list all schools. _____

2. What grades attend these schools? (please circle) K 1 2 3 4 5 6 7 8

3. How many students live within a 2-mile radius of and attend the affected school? [Click here to enter text.](#)

4. Number of children involved in crashes with motor vehicles while walking or bicycling to or from school in the past 2 years. Injuries: _____ Fatalities: _____

5. Number of citations written by local law enforcement personnel for violations of traffic laws within the affected school zone(s) in 2011. _____

6. Number of linear feet of existing sidewalks within a 2-mile radius of affected school(s). This will be based on the required sidewalk inventory. _____

7. Has your area been awarded an SRTS grant in the past? _____

a. If yes, what type of funding? Non-Infrastructure or Infrastructure _____

b. What was the amount of the funding? \$ _____

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM

APPLICATION FOR PLANNING GRANT FUNDING

4. How will the effectiveness of the Walk to School Day Event be evaluated? **15 points**

5. How will you enforce the sustainment of your SRTS Plan? **15 points**

This grant is the impetus for crafting a plan for a future SRTS program or project. Once you have developed a plan, are you likely to apply for future SRTS grants designed to promote bike and pedestrian safety or infrastructure improvements?

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM

APPLICATION FOR PLANNING GRANT FUNDING

Reimbursement for this program is based on proof of the following expenses:
(If your answers don't conform to the format below, please submit separate cost sheet(s).)

Briefly describe the work to be accomplished in the box below.

Line item 1	_____	\$
Line item 2	_____	\$
Line item 3	_____	\$
Line item 4	_____	\$
Line item 5	_____	\$
Line item 6	_____	\$
Line item 7	_____	\$
Line item 8	_____	\$
Line item 9	_____	\$
Line item 10	_____	\$

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM

APPLICATION FOR PLANNING GRANT FUNDING

I attest that the information contained in this application is truthful and correct and that the provision of false or misleading information can lead to the withdrawal of Safe Routes To School Program funding.

Signature

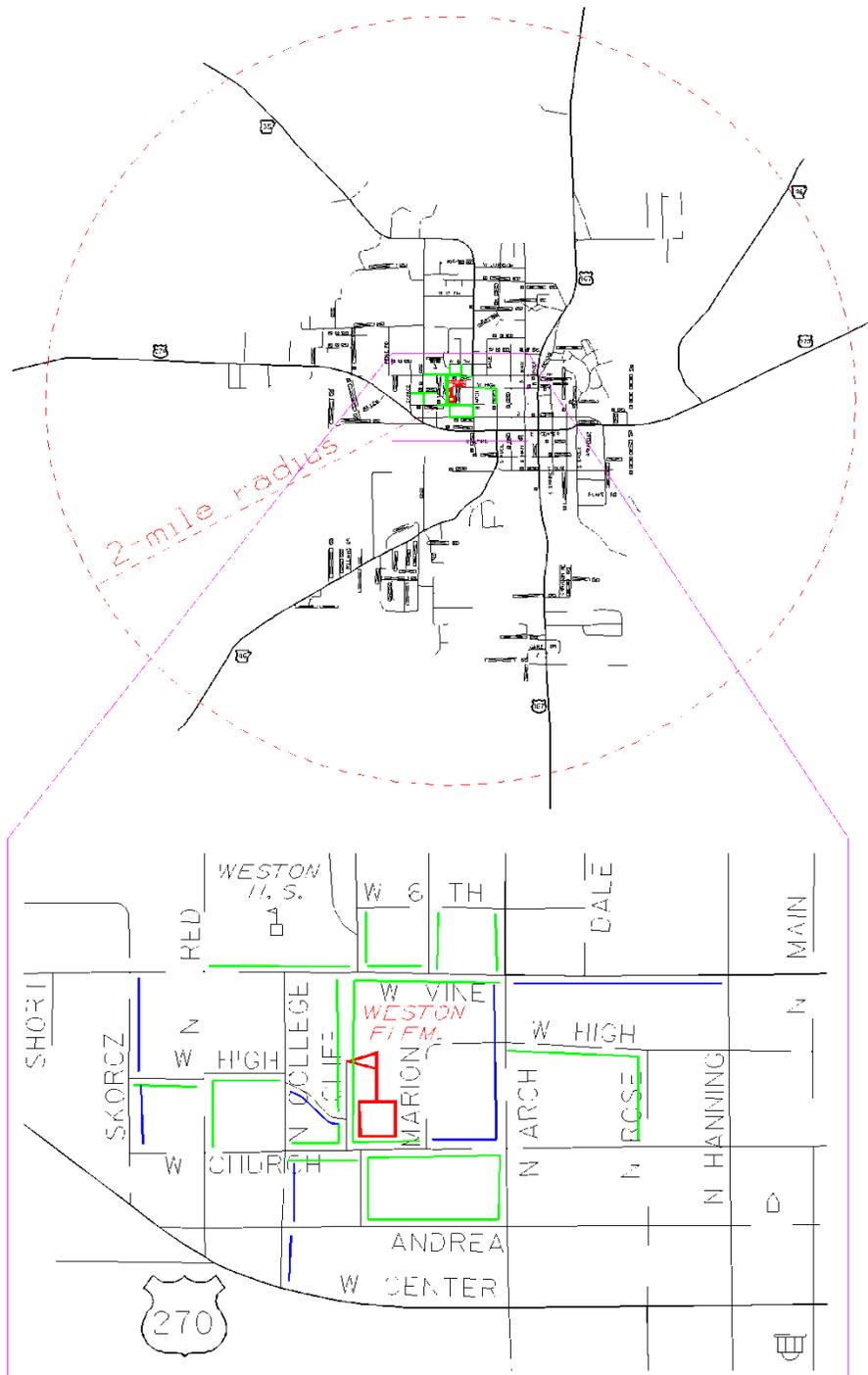
Printed name and title

ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

NOTICE OF NONDISCRIMINATION

The Arkansas State Highway and Transportation Department (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibited discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to James B. Moore, Jr., Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address: james.moore@arkansashighways.com. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM
APPLICATION FOR PLANNING GRANT FUNDING



EXISTING SIDEWALKS ———
PROPOSED SIDEWALKS ———

ARKANSAS SAFE ROUTES TO SCHOOL PROGRAM
APPLICATION FOR PLANNING GRANT FUNDING

A RESOLUTION EXPRESSING THE WILLINGNESS OF

TO UTILIZE FEDERAL-AID MONEYS

WHEREAS _____ applied for funding through the Arkansas Safe Routes To School Program to develop or improve _____, and

WHEREAS _____ understands that Federal-Aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

WHEREAS _____ understands that there will be no reimbursement for any work accomplished prior to the issuance by the Arkansas State Highway and Transportation Department of an official Notice to Proceed, and

WHEREAS this project, using federal funding, will be open and available for use by the general public and maintained by _____.

NOW, THEREFORE, BE IT RESOLVED BY _____ **THAT:**

SECTION I. _____ will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II. _____ is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: _____ pledges its full support and hereby authorizes the _____ to cooperate with the Arkansas State Highway and Transportation Department to initiate action to implement this project.

THIS RESOLUTION adopted this _____ day of _____, 2007.

Signed: _____

(insert sponsor's CEO/CAO)

ATTEST: _____

(seal)