



Arkansas Transportation Alternatives Program (TAP-2016) & Recreational Trails Program (RTP-2016)



Application Seminars

March 31, 2016

&

April 14, 2016



Agenda

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- **Federal Requirements:**
 - Acquiring Right of Way
 - NEPA
- **Funding Sources**
- **Guidelines**
- **Eligibility**
- **Application Preparation**
- **Questions and Answers**



Federal Requirements

Acquiring Right of Way

Rick Stanley, Right of Way Division

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1. Determine who owns the land
2. Determine how the needed land will be acquired
3. Determine the value of the land
4. Offer the property owner the derived value
5. If the owners agree, have them sign a contract
6. Pay the owners the agreed upon amount
7. Prepare a deed conveying the property
8. Copy all information and send to AHTD for review
9. Once all property is acquired, certify the job

Rick Stanley
ROW Coordinator
Acquisition Section
ROW Division
(501) 569-2584

Rick.Stanley@ahtd.ar.gov



Federal Requirements

Environmental Requirements

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- National Environmental Policy Act (NEPA)
- Routine documentation by AHTD

Don Nichols
Section Head
Assessments Section
Environmental Division
(501) 569-2521
Don.Nichols@ahtd.ar.gov



Funding Sources

MAP-21: Moving Ahead for Progress in the 21st Century Act & FAST Act: Fixing America's Surface Transportation Act

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- MAP-21 was signed into law in July of 2012, funding surface transportation programs for fiscal years 2013-2015.
 - The TAP replaced the funding from pre-MAP-21 programs including Transportation Enhancements, Recreational Trails, and Safe Routes to School, wrapping them into a single funding source.
 - Recreational Trails Program is funded through a set-aside portion of a state's TAP funds.
- FAST Act was signed into law in December of 2015, providing surface transportation program funding for fiscal years 2016-2020.
 - Transportation Alternatives is now a set-aside of Surface Transportation Block Grant Program (STBGP) Funds.
 - Includes all projects previously eligible under the MAP-21 TAP.



Program Guidelines

Basic Requirements

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- Reimbursement Program
 - No funding provided up front
- Sponsor will administer the contract
 - This is **your** project
- Follow federal requirements
 - Americans with Disabilities Act (ADA), Davis-Bacon wage rates, Disadvantaged Business Enterprises (DBE), Equal Employment Opportunity (EEO), National Environmental Policy Act (NEPA), the “Uniform Act” and other applicable provisions



Program Guidelines

Funding

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- \$500,000 maximum requested federal funding amount on all TAP and RTP projects (80% of project total).

Total Project	Federal Funds	Min. Local Share
\$625,000	\$500,000	\$125,000

- \$20,000 minimum requested federal funding amount on projects containing infrastructure components.

Total Project	Federal Funds	Min. Local Share
\$25,000	\$20,000	\$5,000

- No minimum requested federal funding amount on projects containing only non-infrastructure components.



Program Guidelines

Funding

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- You may apply for the same project under both programs, but would only receive funding from one of the programs.
- A 20 percent match will be required from the sponsor.
- Use of in-kind match:
 - Will not be permitted for TAP projects. Local match must be in cash.
 - Will be permitted for RTP projects. If force account is used for construction, some additional justification is now required.



Program Guidelines

Funding

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- Awarded federal funds can only be used for project construction.
- Preliminary engineering, right of way acquisition, utility relocation, advertising and awarding the construction contract and construction inspection will be the responsibility of the sponsor.
- 1% AHTD Administrative Fee on TAP projects.
 - This fee is 100% Sponsor funds and will not be counted towards the 20% match.



Program Guidelines

Design Plans

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- Design Plans will need to be certified by a registered professional engineer/architect if;
 - The project requires design of structural components
 - The project requires design of non-structural components (sidewalks, asphalt trails, etc.)
- Plans which include the design of only non-infrastructure components will not require either. (ex: education, walking school bus, planning document)
- AHTD design guidelines can be found at:
http://www.arkansashighways.com/roadway_design_division/Roadway%20Design%20Plan%20Development%20Guidelines.pdf



Program Guidelines

Eligible TAP Sponsors

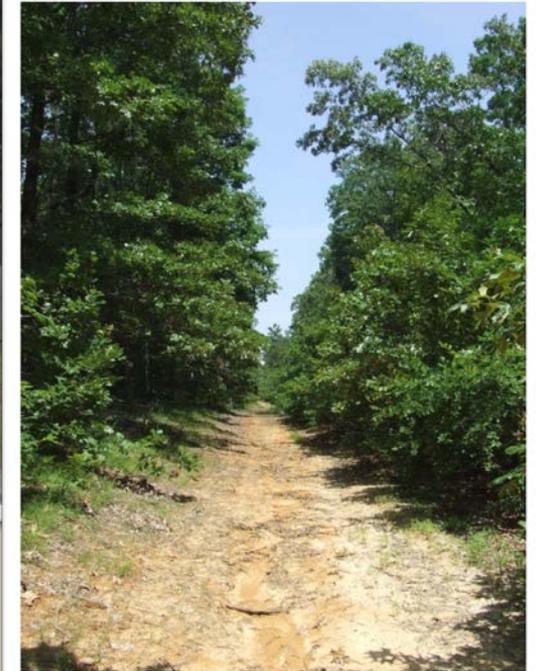
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- Must be an eligible entity as defined by 23 U.S.C. 213(c)(4)(B).
 - Local governments, including city and county governments
 - Transit agencies
 - Natural resource or public land agencies
 - School districts, local education agencies, or schools
 - Tribal governments
 - Other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (**MPOs are not eligible**)
- Nonprofit organizations **will not** be permitted to apply directly, but will be allowed to partner with an eligible sponsor. Nonprofit organizations that qualify through one of the eligible sponsor categories above can be direct grant recipients.
- An sponsor may submit multiple applications. Multiple applications must be prioritized by the sponsor.

TAP Project Eligibility

23 U.S.C. 213(b)

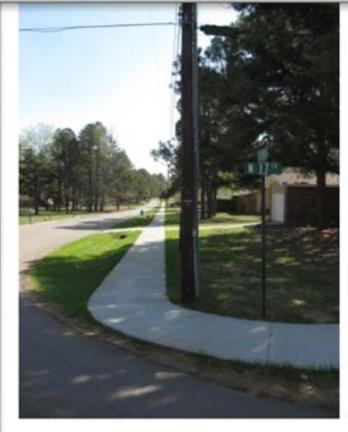
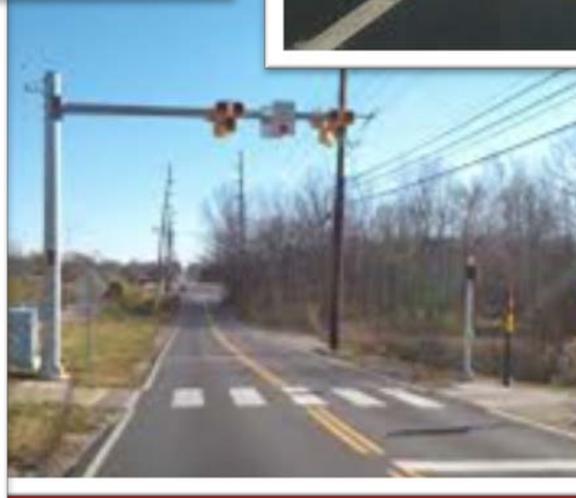
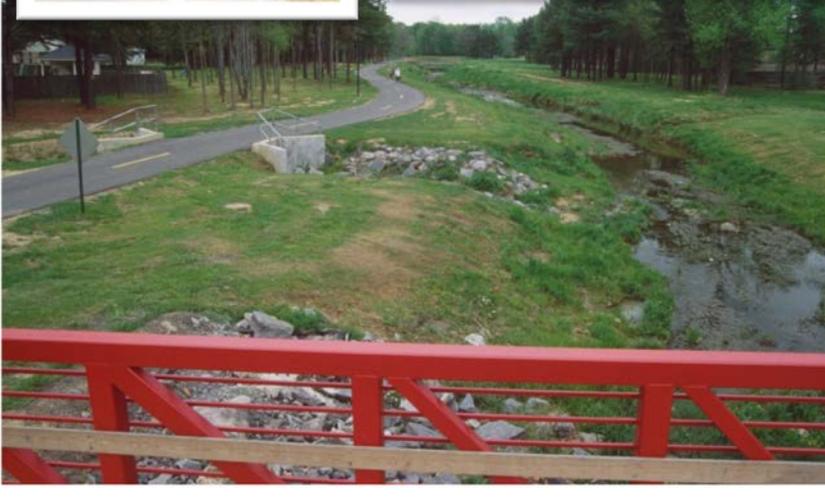
- Construction of;
 - on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation



TAP Project Eligibility

23 U.S.C. 213(b)

- Including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, lighting and other safety-related infrastructure.



TAP Project Eligibility

23 U.S.C. 213(b)

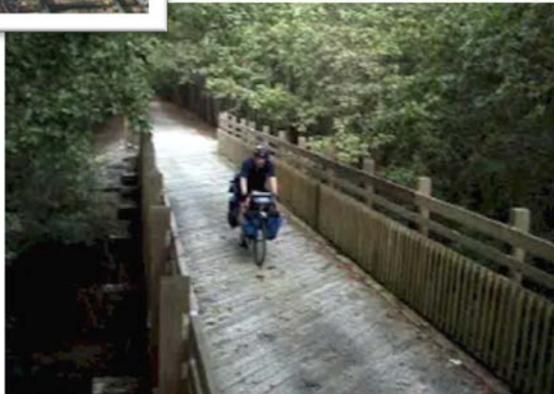
- Construction of infrastructure-related projects and systems that will provide safe routes for non-drivers.



TAP Project Eligibility

23 U.S.C. 213(b)

- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.



TAP Project Eligibility

23 U.S.C. 213(b)

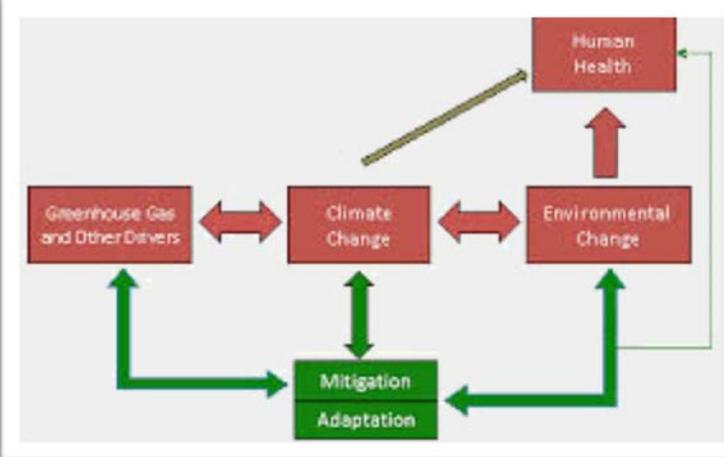
- Community improvement activities such as streetscaping and the rehabilitation of historic transportation facilities.



TAP Project Eligibility

23 U.S.C. 213(b)

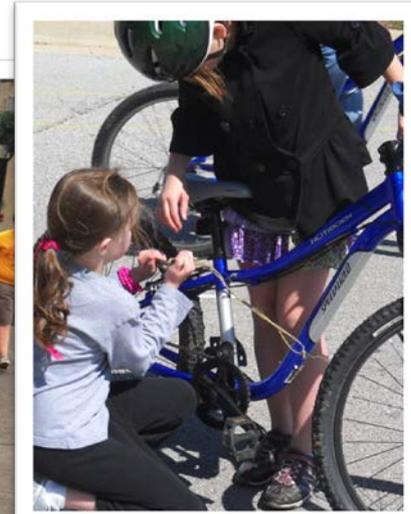
- Any environmental mitigation activity, including pollution prevention and abatement activities.



TAP Project Eligibility

23 U.S.C. 213(b)

- Safe Routes to Schools Infrastructure and Non-Infrastructure Related Projects.





TAP Project Eligibility

23 U.S.C. 213(b)

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- All recreational trails program eligible projects and activities listed in the TEA-21 Bill.



Program Guidelines

Eligible RTP Sponsors

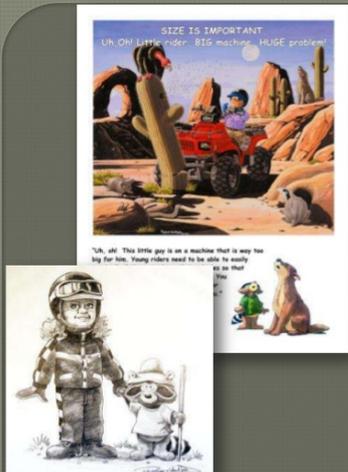
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- Must be an eligible sponsor as defined by 23 U.S.C. 206(d)(4)(A).
 - Private organizations
 - Private 501(c)(3) organizations, trail clubs, conservation organizations, private schools, colleges or universities, etc.
 - Municipal agencies
 - City or county governments, school districts, public utilities, etc.
 - State agencies
 - State parks agencies, game & fish agencies, state schools, colleges or universities, etc.
 - Federal agencies
 - U.S. Forest Service, U.S. Army Corps of Engineers, National Park Service, etc.
 - Other governmental entities
 - River authorities, planning districts, tribal governments, etc.
- An eligible sponsor may submit multiple applications. Multiple applications must be prioritized by the sponsor.

RTP Project Eligibility

23 U.S.C. 206

- Construction of new recreational trails
- Educational programs to promote safety and environmental protection as related to the use of recreational trails



Activity Book

Created characters and 'a story' to go with the posters.

Additional coloring pages and word games were included.



RTP Project Eligibility

23 U.S.C. 206

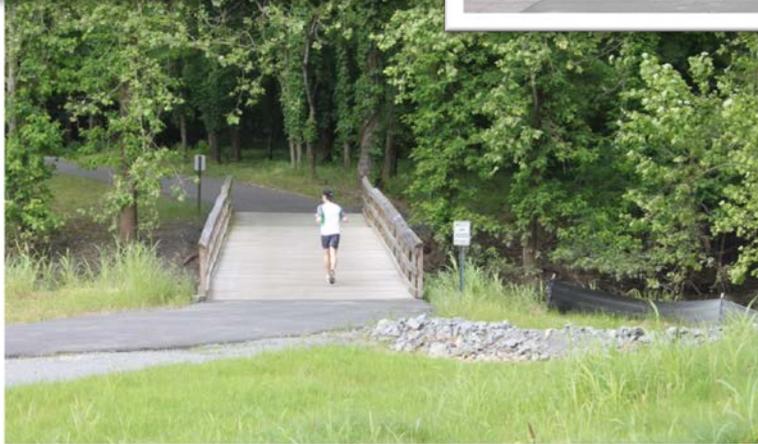
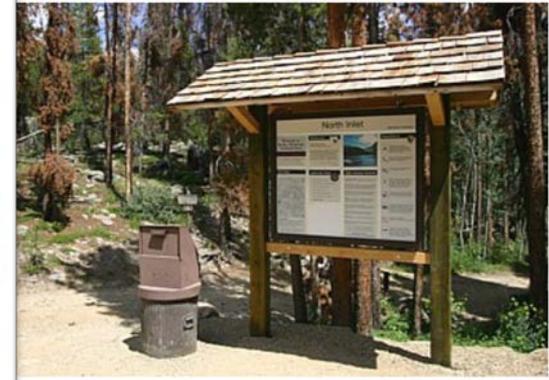
- Maintenance and restoration of existing trails



RTP Project Eligibility

23 U.S.C. 206

- Development & rehabilitation of trailside, trailhead and trail linkages



RTP Project Eligibility

23 U.S.C. 206

- Motorized Recreational Trails

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Definition: “Motorized” recreation – off road recreation using any motor-powered vehicle, except for motorized wheel chair.

- Open Application
- 30% of Apportioned Funds





Buy America Requirement

23 CFR Sec. 635.410

Sec. 106 AHTD Standard Specifications for Highway Construction

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The current regulation required the use of domestic steel and iron materials in Federally funded construction projects....**All manufactured processes must take place domestically. Manufacturing begins with the initial melting and mixing and continues through the coating stage.** Any process which modifies the chemical content, the physical size or shape, or the final finish is considered a manufacturing process. Process is defined as rolling extruding, machining, bending, grinding, drilling and coating.



Application

Required Submittals

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1. Resolution from sponsor's governing body expressing support for the project.
2. Provide AHTD with existing deeds from affected property owners and all existing right-of-way plans, plats and maps for review. If the property is not already in public ownership, **do not** start acquiring property without prior AHTD approval.
3. Legible maps of project location.
4. Proof of partnership with LPA, if applicable.

Application Deadline Wednesday, June 1, 2016 at 4:00pm (CDT)



Application Resolution

Minimum Requirements

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- Sponsor's governing body expresses support of the project and understands that a local match is required.
- Sponsor understands that these are reimbursable Federal-aid funds.
- Project maintenance required for the life of the project.
- Gives authorization to Sponsor's CEO to enter into and execute appropriate agreements and contracts.
- Project will remain accessible to the public for the life of the project.
- Expresses full cooperation with the Arkansas State Highway and Transportation Department.



Application Project Category

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1. Trails, Bicycles, and Scenic
2. Community Improvement Activities
3. Environmental
4. Safe Routes to School (SRTS) Eligible
5. Recreational Trails Program Eligible



Application Project Description

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Describe the project and tell us all relevant details in approximately 1,500 characters or less.

- This is your opportunity to make a persuasive argument.
- Remember this is a competitive process.
- Be as thorough and concise as possible.
- Be sure to include information about length of the project, who the project is intended to benefit, whether or not the project been designed, community buy in, etc.



Application Project Information

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The intent of the next series of questions is to learn more about your project.

- Is your project shovel ready? (more information should be provided if the answer is “Yes”)
- Is your project intended to benefit a k-8 school?
- Who is responsible for the lifetime maintenance of the project? Information regarding maintenance schedules and checklists should be provided.
- Please identify, if applicable, a consultant for the project.
- Is this project a part of a long term plan?
- Can your project still move forward if you aren’t awarded the full requested amount? If it is a large project, having the project scope broken into phases may look better to the review committee.



Application

Property/Environmental Information

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- What, if anything, are the known environmental impacts of the project?
- Who currently owns the property on which this project will be constructed?
 - Provide all documents required to prove ownership.
- How will the project property be acquired?



RTP Application

Different Questions

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- How is the project in compliance with the Statewide Comprehensive Outdoor Recreation Plan?
- What accommodations will be made to provide access to this trail for individuals with disabilities?
- Will you utilize Youth Service and Conservation Corps on the construction of the project? If yes, verifying documentation will be required.



Application

Project Budget Estimate

Item of Work		Quantity	Units	Unit Cost	Item Cost
1	Concrete sidewalk	1500	Sq. Yd.	\$ 43.00	\$ 64,500.00
2	Concrete curb and gutter	800	Lin. Ft.	\$ 27.00	\$ 21,600.00
3	Concrete driveway	130	Sq. Yd.	\$ 45.00	\$ 5,850.00
4	24" Reinforced concrete pipe culvert	250	Lin. Ft.	\$ 29.00	\$ 7,250.00
5	Pavement markings	200	Lin. Ft.	\$ 4.00	\$ 800.00
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
Total Estimated Project Construction Cost					<u>\$100,000.00</u>
Requested TAP Funds (Maximum 80% of Total)					<u>\$80,000.00</u>
Local Match (20% minimum)					<u>\$20,000.00</u>
What is the source of your matching funds (i.e. sales tax, turnback, bonds)					<u><i>City Street Funds</i></u>



Questions?

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- **Application Deadline**
 - **Wednesday, June 1, 2016 at 4:00pm (CDT)**
 - No application will be considered after this date
- **Download the Applications in Microsoft Word® format:**
 - TAP: www.arkansashighways.com/tap/tap.aspx
 - RTP: www.arkansashighways.com/recreational_trails.aspx
- **Contact Information:**

Daniel Siskowski

(501) 569-2213

Daniel.Siskowski@ahtd.ar.gov

Ashley Smith

(501) 569-2286

Ashley.Smith@ahtd.ar.gov

Carlos Meredith

(501) 569-2562

Carlos.Meredith@ahtd.ar.gov

Kimberly Sanders

(501) 569-2020

Kim.Sanders@ahtd.ar.gov